

BROMYARD & WINSLOW TOWN COUNCIL



MINUTES
C19/22 – C19/42

Minutes of the Full Council meeting held on
Monday 25th February 2019
at 7.30pm in the Council Chamber, Council Offices, Bromyard.

UNTIL NEXT MEETING OF THE COUNCIL THESE MINUTES HAVE NOT BEEN RATIFIED

PRESENT: Cllrs Page (Chairman), Andrews, Brunsdon, Cave, Churchill, Clark, Cooper, Dods, Dr Dunne-Thomas, Faulkner, Franklin, James, Lester, Pettitt, Nevin and Smith.

In attendance: Karen Mitchell (Town Clerk)
Rose Raine (Admin Asst)

Ward Members: Cllrs A Seldon and N Shaw

6 Members of the Public

Fire Procedure Read to the meeting

		Action
C19/22	Apologies: Cllrs Dr Ferriday and Johnson, PC Meek.	
C19/23	Declarations of Interest and written requests for dispensation: There were no declarations of interest made at the point. <i>At agenda item C19/42, Cllr Brunsdon declared a non pecuniary interest, as an employee of the firm commissioned to give legal advice.</i>	
C19/24	Policing Matters In the absence of PC Meek Cllr Clark reported: <ul style="list-style-type: none"> • The new PCSO, Jack Davies, had taken up his duties. • There is a new police dog handler based locally. • Criminal incidents had been low. Anti-social behaviour figures down some 40%. • An incident of indecent exposure had been reported in town. • Some stolen property recovered. • Successful action taken on speeding and testing for driving under the influence of drugs. A member asked that PC Meek look into speeding HGV vehicles on the A44, particularly after 8.00pm.	

C19/25	<p>Public Question Time</p> <p>A local resident gave a critical assessment of the plan proposed by Herefordshire Council to limit HGVs from certain roads in the town centre and to direct them onto Sherford Street. Some years previously he had previously been a member of the Traffic Management Working Group as a member of the public and queried why the Group had been wound up without informing him. He was further concerned that when the group had been reconstituted he had not been informed. The Chairman apologised for this oversight and asked that the Chairman of the Traffic Management Working Group contact him to discuss the issue further. An invitation would be issued for the next working party meeting. Cllr Seldon informed the meeting that Herefordshire Council planned a further short consultation to commence in February prior to the formal adoption of the proposals.</p> <p>A local businessman asked that the Town Council support the idea that the Hop Pole be used as a community 'hub' and support attempts to establish a working group to that end. A local resident supported this proposal and suggested a comprehensive plan for the long term development of Bromyard was called for. The Chairman explained the Town Council had very limited powers with regard to the Hop Pole.</p>	FC
C19/26	<p>Chairman's Report</p> <ul style="list-style-type: none"> • Mayoral Duties – Quiz Night held 17th Feb – thanks to Cllr Dr Dunne Thomas. • Mayors Meeting – 25th Feb <ul style="list-style-type: none"> ○ future of Market Towns Forum in doubt. ○ Community Champions – a local nominee. • Planning Application 190111 Flaggoners Green had been delayed by two months. 	
C19/27	<p>Town Clerk's Report</p> <p>The Town Clerk circulated her monthly report. In addition:</p> <ul style="list-style-type: none"> • Herefordshire Council funding opportunity for green spaces to be dealt with after the forthcoming election. • Thanked Cllr T Smith & Ward Cllr Shaw for efforts in arranging a meeting with BBLP on responsibility for cutting grass on by pass. 	
C19/27A	<p>IT WAS RESOLVED that in view of time constraints:</p> <ul style="list-style-type: none"> • Item C19/28 Tenbury Road Public Toilets (Electricity Charges) be referred to the Finance & properties Committee in March 2019. • Item C19/35 Events – deferred until meeting of Full Council on 25th March 2019. • Item 19/37 – Report of Outside Bodies – deferred until meeting of Full Council on 25th March 2019. 	
C19/28	<p>Tenbury Road Public Toilets</p> <p>Herefordshire Council had informed the Town Clerk that the electricity meter for the public toilets was not transferred into Bromyard and Winslow Town Council's name when the sale took place on the 31st March 2016. As a result, Herefordshire Council had continued to pay the bills and was now looking to recover expenditure of £2911.08 for the period 1st April 2016 to 31st December 2018.</p> <p><i>Item C19/28 Tenbury Road Public Toilets (Electricity Charges) be dealt with by Finance & properties Committee in March 2019. (C19/27A refers)</i></p>	
C19/29	<p>Bromyard Speed Festival - 7th April 2019</p> <p>The Town Clerk gave a progress report on carriageway repairs; costs were</p>	

	<p>unavailable at the present time. Members were concerned that communications with the Speed Festival organisers should be maintained. Joy Hoyle from the Bromyard Speed Festival committee expressed thanks for the Town Council's input.</p> <p>IT WAS RESOLVED that Cllrs Andrews, Clark and Churchill liaise with the BSF organisers and report back as appropriate.</p>	
C19/30	<p>Ward Members reports Cllr A Seldon reported</p> <ul style="list-style-type: none"> • He had met with BBLP about HGV's, weight restrictions and the consultations about plans to limit HGV's to certain roads. • He was in discussions with Nunwell Surgery regarding the pressures the proposed new housing would place on the surgery. A representative of the surgery to attend the April meeting of Full Council <p>Cllr N Shaw</p> <ul style="list-style-type: none"> • Commented on the Herefordshire Council overspend at the end of December 2018, this was very much reduced on the figure in December 2017. • The funding rate for rural care providers had been increased by 20% this would have a significant enhancing impact on rural provision. • Bin Collection dates and times subject to change w/c 18th March 2019. • A member complained about lack of action over Section 106 payments. Section 106 to be discussed at the Finance & Properties Committee meeting of 11th March. 	
C19/31	<p>To resolve to exclude members of the public and press Members gave consideration to which, if any, items were to be dealt with after the public (including the press) had been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.</p> <p>IT WAS RESOLVED that Items C19/40, C19/41 and C19/42 be discussed in Closed Session as publicity would prejudice the public interest by reason of the Confidential nature of the business to be transacted.</p>	
C19/32	<p>The Minutes of the meeting held on Monday 28th January 2019. IT WAS RESOLVED to receive, approve and sign the Minutes of the Meeting of Council held on Monday 28th January 2019 as a true record. The minutes were duly signed by the Chairman.</p>	
C19/33	<p>Committees and Working Parties IT WAS RESOLVED To receive reports of Town Council Committees as per UNRATIFIED Minutes</p> <ol style="list-style-type: none"> 1) Staffing Committee - 24th January 2019 - Cllr Brunsdon 2) Planning & Econ Development Committee - 4th February 2019 - Cllr Page 3) Finance & Properties Committee – 11th February 2019 - Cllr Franklin 	
C19/34	<p>Full Term Elections – Thursday 2nd May 2019</p> <ol style="list-style-type: none"> 1) The Town Council had been asked to consider if it wished Herefordshire Council to issue separate parish council poll cards in the event of a contested election in the East and West wards. Members were confident that the Herefordshire Council wards of Bromyard Bringsty and Bromyard West would be subject to a contested election. In which case the poll cards issued by Herefordshire Council would also refer to any possible Town Council election. 	

	<p>IT WAS RESOLVED that separate parish poll cards are not requested.</p> <p>2) Members were advised that a Candidates Briefing session would be held in the Town Hall, Hereford at 6pm on Thursday 7th March. The elections team would talk about the elections process and assist with any queries.</p> <p>It was noted that completed nominations papers must be hand delivered to the elections office in Hereford by 4pm on Wednesday 3rd April 2019.</p> <p>Further details on the upcoming elections were available at the following link https://www.herefordshire.gov.uk/upcomingelections</p> <p>Noted.</p>	
C19/35	<p>Events</p> <p>At the Full Council meeting held on 28th January, the Council agreed to allocate funds for the following events:</p> <ul style="list-style-type: none"> • 75th Anniversary of D-Day and the Battle of Normandy (6th June 2019) - £400 (Minute C19/15 refers) • Armed Forces Day, (29th June, 2019) - £150 (Minutes C19/16 refers) <p><i>Item C19/35 Events – deferred until meeting of Full Council on 25th March 2019. (C19/27A refers)</i></p>	
C19/36	<p>Hop Pole</p> <p>Members expressed concerns relating to the state and safety of the Hop Pole in the Square.</p> <p>IT WAS RESOLVED that Cllr Pettitt represent the Town Council on any community led working group set up to look at the future of the Hop Pole.</p>	
C19/37	<p>Reports of Outside Bodies:</p> <p><i>Item 19/37 – Report of Outside Bodies – deferred until meeting of Full Council on 25th March 2019. (C19/27A refers)</i></p>	
C19/38	<p>Correspondence</p> <p>HALC Information Corner - detailed recommendations from The Committee on Standards in Public Life for changes to be made on ethical standards in local government. https://www.gov.uk/government/organisations/the-committee-on-standards-in-public-life</p> <p>Noted</p>	
C19/39	<p>Date of Next Meeting</p> <p>The next meeting of the Council is scheduled to be held on Monday 25th March 2019.</p>	
	<p>C19/31 Refers</p> <p>Private and Confidential</p> <p>Pursuant to section 1 (2) of the Public Bodies (admission to Meetings) Act 1960</p> <p>C19/31 IT WAS RESOLVED</p> <ul style="list-style-type: none"> • that because of the confidential nature of the business to be transacted the public and the press leave the meeting during consideration of Items C19/40, C19/41 and C19/42. • That items C19/40 to C19/42 be considered in reverse order. 	

	<p>IT WAS RESOLVED To suspend Standing Order 3w to permit the meeting to extend beyond two hours.</p>	
C19/42	<p>Staffing matters Members discussed employment matters relating to contracts and pensions. (Minute S19/15 and Confidential File Note: S01.24.19 refers) A letter setting out legal advice was circulated. Further advice from NALC had been requested, though not yet received.</p> <p>Members specifically considered legal advice relating to:</p> <ul style="list-style-type: none"> i) gratuity payment ii) current arrangements <p>IT WAS RESOLVED</p> <ul style="list-style-type: none"> • to follow the legal advice received. • That the solicitor be instructed to draft a letter to the Department for Communities and Local Government (DCLG) <p>The Town Clerk, Chairman of the Council and Chairman of Staffing Committee to hold discussions with the Deputy Clerk.</p> <p>Cllr Lester left the meeting at 9.35pm</p>	
C19/41	<p>Public Toilets Members considered a recommendation from the Finance & Properties Committee to approve option 3 for the replacement of public toilet facilities in Tenbury Road car park. (Minute F19/34 refers)</p> <p>IT WAS RESOLVED to approve the recommendation from the Finance & Properties Committee to choose option 3 for the replacement of public toilet facilities in Tenbury Road car park in the total sum of £24,581 plus VAT. (Minute F19/34 refers)</p>	
C19/40	<p>Old Vicarage Members considered a recommendation from the Finance & Properties Committee to accept a revised quotation from company 2 for lighting in the Old Vicarage. (Minute F19/32 refers) It was the view of some members that the level of work was unnecessary.</p> <p>IT WAS RESOLVED to accept the recommendation from the Finance & Properties Committee to approve a revised quotation from company 2 for lighting in the Old Vicarage in the sum of £8,316 plus VAT. (Minute F19/32 refers)</p>	

The meeting closed at 9.49pm