



**MINUTES OF A MEETING
OF BROMYARD AND WINSLOW TOWN COUNCIL**

held on Monday, the 26th February 2018 in the Council Chamber, Council Offices, Bromyard at 7:30pm.

***UNTIL NEXT MEETING OF COUNCIL, THESE MINUTES HAVE NOT BEEN RATIFIED*.**

PRESENT: Cllrs Clark, Page, Brunsdon, Cave, Churchill, Cooper, Dods, Dr Dunne-Thomas, Faulkner, Dr. Ferriday, Lester, Pettitt, Nevin and Smith.
Mr. Kevin Bishop – Herefordshire Planning Officer
Samantha Banks – Herefordshire Planning Officer

In attendance: Gary Swinford (Acting Town Clerk)
Barbara Stanway (Deputy Town Clerk)
Rose Raine (Admin Asst)

PC John Meek - West Mercia Constabulary

Fire Procedure Read to the meeting

		Action
18/25	Apologies: Cllr Franklin. Ward members Cllr A Seldon & Cllr N Shaw.	
18/26	Declarations of Interest and written requests for dispensation: None	
18/27	Speakers: Kevin Bishop, Lead Development Manager for Planning Services at Herefordshire Council, and Samantha Banks, Neighbourhood Planning Team Leader briefed the Committee and answered questions on a number of local planning issues <ul style="list-style-type: none">• Porthouse housing development, planning application to permit occupation of 35 residential units prior to letting employment unit still current. Marsten,	

	<p>developers of the employment units, were bankrupt. Section 106 to be progressed in due course.</p> <ul style="list-style-type: none"> • Hardwick Bank – due to objections from Welsh Water biggest issue is need for a hydrological report; not a case of ‘if’ potable water would be provided but ‘when’. • A49 roundabout – Highways team still checking this; Planning Services still consider a potential Gladman planning application has problems with connectivity. • Samantha Banks outlined options for the creation of 5 hectares of employment land – local to Bromyard or also in rural areas, in one location or scattered. Likely to be finally addressed in 2019. • She had not withdrawn TC from the Neighbourhood Plan process; best advice is to keep options open. The site of the old depot being considered for housing, not industrial development. • Infrastructure issues – Health, Highways. GPs are obliged to take on additional patients. If GPs don’t take Section 106 money it reverts to the developers. Likely to be approx 50 housing units each year - Development controlled by the market. • Core Strategy details 500 dwellings as a minimum over the plan period but no maximum. Discussion of what is reasonable and sustainability. Core Strategy review in 2019/20. 	
<p>18/28</p>	<p>Policing Matters</p> <p>PC Meek gave a review of crime figures – 129 incidents over the previous month.</p> <p>Detailed</p> <ul style="list-style-type: none"> • theft of ATM from Subway on 9th Feb 2018 • theft of Landrover from Rowberry Street • Diesel theft. • Warned against telephone fraud. <p>Steph Annette shortly to leave to be replaced by Pete Knight. A new Sergeant to take up duties in Bromyard shortly. His own role changing and will be spending more time in the town.</p>	
<p>18/29</p>	<p>Chairman’s Report</p> <ul style="list-style-type: none"> • Emphasized the importance of training for members • Confidential items <u>must not</u> be discussed outside of the Chamber. Action will be taken in the case of any future breaches. • Congratulated Cllr Lester on being voted Leader of his political group in HC. Election for post of Leader of HC to be held on 9th March 2018. • Invited all members to attend Mayor’s Civic Service in celebration of the work of volunteers – 4th March 2018 10.30am St Peter’s. 	
<p>18/30</p>	<p>Clerk’s Report</p> <ul style="list-style-type: none"> • Had written to Chris Baird at HC emphasising crucial role of Hope Centre and 	

	<p>ADL expressing TC concerns with their findings regarding introduction of 30mph speed limit on bypass.</p> <ul style="list-style-type: none"> Repairs & Renewals – Finance Committee had agreed expenditure on fire escapes/ installation of fire alarms/emergency lighting in the Old Vicarage & the Heritage Centre. Total spend on buildings in recent months £20,000 approx. Central heating in the Old Vicarage installed. Dog Fouling – Trading Standards officers to attend, want details on where/when/who. Warning of their presence to be publicised as a deterrent. Lengthsman to pressure wash pavements around town. Kempson Players willing to accept transfer of land in possession of TC. Meeting of Traffic Management Group to endorse Traffic Management Plan on 7th March 2018. Cllr Franklin to deputise for Cllr Pettitt at Chamber of Commerce. Gave information regarding forthcoming changes to Data Protection legislation and actions already taken to comply. 	ATC				
18/31	<p>Correspondence: 2 possible candidates for outstanding member vacancy.</p>					
18/32	<p>The Minutes of the meeting held on IT WAS RESOLVED receive, approve and sign the Minutes of the Meeting of Council held on Monday 29th January 2018 as a true record The minutes were duly signed by the Chairman</p>					
18/33	<p>Matters Arising from the Minutes – INFORMATION ONLY: None.</p>					
18/34	<p>IT WAS RESOLVED To receive reports of Town Council Committees as per UNRATIFIED Minutes</p> <ol style="list-style-type: none"> 1) Planning & Econ Devl'pt Committee – 29th January 2017, 5th February & 19th February 2018 - Cllr Page 2) Finance & Properties Committee – 19th February 2018– Cllr Smith 3) Staffing Committee – 22nd January 2018 - Cllr Pettitt 					
18/35	<p>Accounts for Payment Members are asked to approve payment of the following invoices which were received after the Finance and Property Committee agenda had been distributed.</p> <table> <tr> <td>Drain Clear - Clearing of foul drains</td> <td>£80 + VAT</td> </tr> <tr> <td>Tim Russell – Locksmith: faulty door lock</td> <td>£45</td> </tr> </table> <p>IT WAS RESOLVED to approve the payments to Drain Clear and Tim Russell as detailed.</p>	Drain Clear - Clearing of foul drains	£80 + VAT	Tim Russell – Locksmith: faulty door lock	£45	RFO
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18/36	Ward Councillor Reports: Cllr Lester informed members <ul style="list-style-type: none"> • HC consultation for the Hereford bypass is ongoing. • £8 million repayment received from AMEY; £5million to be spent on roads. • Budget 2018/19 agreed. 76% Council Tax spent on 2% population. • Local Govt Association had completed a 'peer review' of HC – results shortly. • Health & Social Care providers looking at preparation of a joint action plan to improve collaborative work on dementia, childhood obesity, dental health: 0-5 year olds, fuel poverty and keeping older people in the community. • Discussion of future of HOPE Centre in light of new contract with HC. 	
18/37	Public Question Time: None	
18/38	The Great British Spring Clean - 2nd - 4th March: Cllr Smith drew attention to the possibility of organising a litter pick around the town. Though it was too late for a Spring Clean in 2018, an event in 2019 was feasible. Cllr Page suggested this be considered at the Annual Town Meeting on 11 th April 2018. It was further suggested this be brought forward as an agenda item in 6 months.	ATC
18/39	Reports of Outside Bodies:	
	1) Chamber of Commerce – Cllr. Pettitt Gave an account of a talk by Alfie Best who had provided information about the future of the local golf club and caravan park.	
	2) Bromyard Grammar School Foundation - Cllr Dave Cave No meeting	
	3) Bromyard Relief in Need - Cllr Dave Cave AGM – 7 th February 2018. Reappointed Chairman.	
	4) Market Towns Forum – Cllr. Page / Cllr. Dods No meeting	
	5) Public Hall Committee – Cllr. Churchill Defibrillator in place. A fundraising event to be held on March 25 th 2018 (3 course Sunday lunch) to raise money for a conservatory & porch.	
	6) Bromyard Downs Common Association – Cllr. Gill Churchill No meeting	
	7) HALC – Cllr Cave No meeting	

	<p>8) Festivals Association – Cllr. Helen Pettitt</p> <ul style="list-style-type: none"> • Listed events as agreed for 2018, posters due out shortly. • RBL event in November still requires plastic bottles. • Nozstock in top 10 of Time Out best Festivals. • 22nd April 2018 Grand launch of the Heritage Trail. • Xmas tree festival - £2000 profit to be split amongst charities. 	
	<p>9) Kempson Players – Cllr Suzette Brunsdon</p> <p>AGM to be held on 27th February 2018. All going well; repairs and tidying up ongoing. £1,500 donation received from Richardson brothers to reinstate the 5 a side pitch. Had also received donation from Totally Local Charity Shop.</p>	
<p>18/40</p>	<p>Part 2 Private and Confidential</p> <p>Pursuant to section 1 (2) of the Public Bodies (admission to Meetings) Act 1960 IT WAS RESOLVED that because of the confidential nature of the business to be transacted the public and the press leave the meeting during consideration of confidential minutes and staffing matters.</p>	