

Bromyard & Winslow Burial Committee

Minutes of a meeting held on Monday 27th March 2017
7.00pm in the Cemetery
And then in the Council Chamber, Council Offices, Bromyard

*Until the next meeting of the Bromyard & Winslow Burial Committee
these Minutes have not been ratified*

Present: Cllr's Churchill, Clark, Nevin and Smith

Fire Procedure: Read to the meeting

	Action
17/01 Apologies: None	
17/02 Declarations of Interest and written requests for dispensation: None	
17/03 The Chairman welcomed Cllr. Nevin to the Committee	
17/04 Minutes of the meeting held on Monday 26th September 2016: Were accepted as a true record of the meeting	
17/05 Matters Arising: Items on agenda noted Cllr. Smith raised other items: Rubble by the green bin to be cleared Notice board to be re-varnished New rules to be placed in Notice Board Cracks in path to be remedied 16/77 Cost of ground survey to be ascertained	DTC
17/06 Matters brought forward: Discussed and amended as appropriate	
17/07 Finance: Noted	
17/08 Exclusive Rights of Burial: Noted	

17/09 Memorial Applications:

Noted

17/10 Available spaces:

Members discussed the report previously circulated:

1) Members had been asked if they wished to proceed with

- a) Use of this space
- b) Removal of tree or
- c) raise crown of tree

It was resolved to remove the tree and plant a new tree at Broadbridge at the correct time of year. Clerk to check when space could be used once roots are removed. **DTC**

2) Members were asked if they wished to proceed with the works outlined
It was resolved to proceed with these works **DTC**

3) Members were asked if they wished to proceed with the works as outlined
It was resolved to defer this work to the future

4) Members were asked if they would wished to pursue this option in greater detail
It was resolved to remove the weeds, make tidy and landscape the area **DTC**

5) Members wished to proceed with all or some of the above. **DTC**
It was resolved to proceed with Item 1 then Item 2 and prepare a report as to the cost and amount of work necessary to complete Item 3. Item 4 to commence as soon as possible.

17/11 Update on memorial Testing

Members were advised of the results of the memorial testing carried out by Mr. Wilks.

The DTC will be writing to inform owners of the memorials laid down
Mr. Wilks had been unable to lay down the memorial belonging to the Skipp family and the DTC was asked to write to the family confirming the numerous conversations held between Cllr. Churchill and family members, but inform them that if remedial works are not completed within two weeks a stone mason will be appointed to carry out the necessary works and the family will be expected to cover the costs. **DTC**

17/12 Risk Assessment:

With the resignation of Cllr. Everitt this had been delayed, members acknowledged it to be an on-going matter to be reported at the next meeting **DTC**

17/13 Brailey Family Funeral:

Mrs Jones had asked if the Burial Committee would undertake to allow her to reserve the plot next to her brother for herself and her husband when the time comes.

Members discussed the matter at length and although fully sympathetic to the situation;

It was resolved to maintain the current system whereby no grave plots can be reserved in advance of demise

17/14 Transfer of Ownership:

The DTC explained the current system and although records are altered as appropriate no document is sent to the applicant. Now that charges have been introduced the DTC felt that a new Deed would be appropriate and had devised an application form and Deed template based upon those used by other Burial authorities in the area.

- 1) **It was resolved** to proceed with the new system
- 2) **It was resolved** to grant the new ownership at 75 years from the date of the original Deed

DTC

17/15 Request from Mrs Anne DeBishoppe:

Members discussed the matter in great detail and noted that no original Deed can be found

It was resolved to confirm to Mrs DeBishoppe that wooden memorials are not allowed in the Cemetery and that a copy of the original Deed would be required before any change of ownership could be considered.

DTC

Meeting closed at 8.55pm