

Bromyard & Winslow Burial Committee

Minutes of a meeting held on **Monday 16th July 2018**
which commenced at the Cemetery then to
the Council Chamber, Council Offices, Bromyard

*Until the next meeting of the Bromyard & Winslow Burial Committee
these Minutes have not been ratified*

Present: Cllrs Churchill, Clark, Cooper, Nevin, Pettitt and Smith

Fire Procedure: Read to the meeting

	Action
18/18 Apologies: None	
18/19 Declarations of Interest and written requests for dispensation: None	
18/20 Minutes of the meeting held on Monday 19th March 2018: It was resolved to accept the minutes as a true record of the meeting	
18/21 Matters Arising: <i>18/04</i> The grass path leading into the proposed Remembrance Garden is approximately 9 feet in width at the narrowest point. The standard width allowed for a grave is 2'6". Space from centre to centre is 4'6"; therefore this will leave space for a path of around 2ft 6". An Outline drawing had been attached, having visited the site members agreed to wait until the extension work was complete and then revisit the matter <i>17/42- 18/04</i> The DTC was asked to liaise with Chris Watkins regarding excess soil disposal Other matters noted	
18/22 Matters brought forward: Members reviewed the list and made various comments which the DTC is to follow up	DTC
18/23 Finance: Received	

- 18/24 Exclusive Rights of Burial:**
Noted
- 18/25 Memorial Applications:**
Noted
- 18/26 Available spaces:**
Noted
- 18/27 Work to Railings and area:**
Members reviewed the Agreement and
It was resolved to recommend acceptance of the Contract to Council **DTC**
It was resolved that the paint and other consumables would be supplied from the Burial Committee Budget
- 18/28 Land Ownership outside gates involving edge with broken wooden fence:**
Members were informed that the broken wooden fence along the boundary of the Riverside Walk and B4203 came under the control of Balfour Beatty. A response from that department stated that it was deemed unnecessary to repair the fencing. Noted
- 18/29 Update on Ground-works to Extension:**
A quotation for the works had been obtained and members discussed the matter;
It was resolved to accept the quotation from Rob Wilks for the works; **DTC**
Cut back Laurel and hedge,
lay turf and lay protective rubber matting
fill in gaps in hedge with 45 – 60cm hedging in autumn Total £365.00 + VAT
(It was noted that small hedging may need additional supports).
Members agreed that the new access should be defined by a “rustic arch” or similar. Quotation to be obtained. **DTC**
- 18/30 Public Protection Orders:**
Members decided to revisit the matter when more information is to hand.
In the meantime it was agreed that notices be put on the Cemetery noticeboard **DTC**
and an article be published in Bromyard.info and the web-site.
- 18/31 Privacy Notices:**
Members reviewed the document and, with minor amendments, noted this **DTC**
would be distributed with all new and amended Deeds with immediate effect.

Meeting closed at 8.55pm

Next meeting scheduled for 17th September 2018