



MINUTES OF A MEETING
OF BROMYARD AND WINSLOW TOWN COUNCIL

held on Monday 24th September 2018 in the Council Chamber, Council Offices, Bromyard at 7:30pm.

***UNTIL NEXT MEETING OF COUNCIL, THESE MINUTES HAVE NOT BEEN RATIFIED*.**

PRESENT: Cllrs Page, Andrews, Brunsdon, Cave, Churchill, Clark, Cooper, Dr Dunne-Thomas, Faulkner, James, Lester, Nevin and Smith.

In attendance: Karen Mitchell (Town Clerk)
Rose Raine (Admin Assistant)

Ward Member : Cllr N Shaw.

Police – PC John Meek, West Mercia Constabulary.

11 members of the public

Fire Procedure Read to the meeting

		Action
18/153	Apologies: Cllrs Dods, Dr D Ferriday, Franklin and Pettitt. Ward Councillor Seldon	
18/154	Declarations of Interest and written requests for dispensation: Cllr Dunne Thomas as a member of the British Legion declared an 'other' interest in Item 18/157.	
18/155	Policing Matters PC Meek reported on policing activity over the past two months. There had been a spike in drink/driving cases; CCTV had proved useful in making arrests and some individuals had been subject to Criminal Behaviour Orders which aimed to ban them from activities in certain areas. A new PCSO, Lowri Anderson, appointed with effect from 25 th September. Cllr Clark would liaise with PC meek and report to Council when he was not	

	<p>available.</p> <p>The Chairman informed members at the West Mercia Police Awards the top 4 Awards had been related to a policing incident in Bromyard.</p>	
18/156	<p>Public Question Time:</p> <p>A member of the public expressed concern about arrangements for Remembrance Sunday/Armistice Day and felt strongly that wreath laying and the 11'oclock silence should take place at the War Memorial in the Church rather than at the Memorial Garden.</p> <p>A representative of the British Legion explained their role was to offer advice on the organisation of any event.</p> <p>An active soldier stressed the event was about remembering the fallen.</p>	
18/157	<p>Remembrance Sunday/100th Anniversary of Armistice - 11.11.2018.</p> <p>The Chairman gave an update on arrangements for the event on 11th November, 2018. Concerns had been raised by a local resident on the proposals to mark the Day.</p> <p>The Chairman explained that due to the unique occasion of Remembrance Sunday, Armistice Day and the 100th Anniversary of the end the First World War all falling on the same day, it was felt that a combined event with the emphasis on an outdoor service would encourage more people to take part whilst remembering all those who have served and given their lives not only in world wars but also in other conflicts.</p> <p>The Chairman stated he had written to all members to seek their views on his outline proposals though only one person had responded. He then tabled a number of amendments as a result of further consultations held with interested parties.</p> <p>He proposed that the programme for the day's events as detailed in his letter to all members sent on 7th August 2018, together with the amendments be endorsed.</p> <p>This proposal was voted on and defeated.</p> <p>Cllr Lester proposed that the 11 o'clock 2 minutes silence be incorporated into the church service.</p> <p>IT WAS RESOLVED that the Deputy Mayor in consultation with the Vicar arrange that</p> <ul style="list-style-type: none"> • the service in St Michael's Church be built around the 2 minutes silence at 11 o'clock. • after the service the congregation gather at the Town Green to hear the church bells at 12 noon • wreaths be laid at both the War Memorial in the church and at the Memorial Garden 	
18/158	<p>Chairman's Report</p> <p>Cllr Page gave details of the events he and the Mayoress had attended; a particular highlight had been the Poppy Pageant held at the Rigby Club.</p> <p>A meeting had been held with staff to discuss work issues; potentially a biannual meeting. The results to be subject of a report to Staffing Committee.</p> <p>The Civic Dinner on 22nd September had been well attended; the Mayor's Charity Fund currently stood at around £2,000.</p>	

18/159	<p>Clerks Report Updated copies of the Clerk's report had been circulated. Noted</p>	
18/160	<p>Minutes of the meeting of Council held on Monday 23rd July 2018 IT WAS RESOLVED to receive, approve and sign the amended Minutes (18/143) of the Meeting of Council held on Monday 23rd July 2018 as a true record The minutes were duly signed by the Chairman.</p>	
18/161	<p>Matters Arising from the Minutes – INFORMATION ONLY: As all items had been covered in the Clerks report this item not to be included in future agendas.</p>	
18/162	<p>Committees and Working Parties</p> <p>1. Planning & Economic Development Committee</p> <p>1.1 IT WAS RESOLVED to receive and note the minutes of the meeting held on 6th August 2018.</p> <p>1.1.1 IT WAS RESOLVED to adopt the recommendation of the Planning & Economic Development Committee (ref 18/79) to invite the Project Development Officer of Community Led Housing to make a presentation to the November meeting of council.</p> <p>1.2 IT WAS RESOLVED to receive and note the unratified Minutes of the meeting held on 3rd September 2018.</p> <p>1.2.1 To adopt the recommendation of the Planning & Economic Development Committee (ref 18/88) That the Terms of Reference/ Standing Orders are amended as follows: That the Town Clerk, following consultation with the Chair and the Vice Chair of the Planning & Economic Development Committee, has the authority to make comment to Herefordshire Council on those less significant planning applications received at times when calling a meeting of the Planning and Economic Development Committee would be problematic.</p> <p>1.3 IT WAS RESOLVED to receive and note the unratified Minutes of the meeting held on 11th September 2018.</p> <p>2. Finance & Properties Committee</p> <p>2.1 IT WAS RESOLVED to receive and note the Minutes of the meeting held on 13th August 2018.</p> <p>2.1.1 IT WAS RESOLVED To adopt the recommendation of the Finance & Properties Committee (ref 18/125) Kempson Players - To transfer land currently owned by the Town Council to the ownership of the Kempson Players Charity - subject to legal guidance.</p> <p>2.2 IT WAS RESOLVED to receive and note the unratified Minutes of the meeting held on 10th September 2018.</p> <p>2.2.1 IT WAS RESOLVED To adopt the recommendation of the Finance and Properties Committee (Min Ref. 18/134 Road Surfacing) – That a budget sum of £5,000 be allocated from Reserves to contribute towards road surface improvements in the town.</p>	

	<p>3. Burial Committee</p> <p>3.1 IT WAS RESOLVED to receive and note the unratified Minutes of the meeting held on 17th September 2018.</p> <p>3.1.1 IT WAS RESOLVED to adopt the recommendation of the Burial Committee (Min Ref. 18/42 Grass Cutting Contract) – That the content of the Cemetery contract be included in the Grass Cutting contract for 2019-2022.</p> <p>4. Traffic Management Working Party</p> <p>4.1 IT WAS RESOLVED to receive and note the Minutes of the meeting held on 12th July 2018.</p> <p>4.2 IT WAS RESOLVED to receive and note the Minutes of the meeting held on 26th July 2018.</p> <p>4.2.1 IT WAS RESOLVED to adopt the following recommendations of the Traffic Management Working Party :-</p> <ul style="list-style-type: none"> • Min. Ref 4. Pump Street – To carry on with existing plans for Pump Street. • Min. Ref.5. White lines in The Square – To request that Herefordshire Council, as the enforcing authority, line mark the parking bays in the Market Square. • Min. Ref. 6. Letter to businesses reference size of delivery vehicles - To approve sending a letter to local businesses asking them if it's possible to ask delivery firms to use suitably sized delivery vehicles. <p>4.3 IT WAS RESOLVED To receive and note the Minutes of the meeting held on 30th August 2018.</p> <p>4.3.1. IT WAS RESOLVED to adopt the following recommendations of the Traffic Management Working Party</p> <ul style="list-style-type: none"> • Min. Ref. 4. Bromyard Town Centre HGV Restrictions – to support Option B, the extended scheme. • Min.Ref. 5. Tenbury Road - that if a crossing is to be installed then it should be between the entrance to Station Road and the north entrance to Winslow Road. 	
<p>18/163</p>	<p>Ward Councillor Report Cllr. Nigel Shaw –</p> <ul style="list-style-type: none"> • detailed some of the budgetary pressures facing Herefordshire Council, especially in relation to Social Care. He outlined the process currently underway for setting the Revenue Budget for 2019/20 and encouraged Members to give consideration to elements they might like to be included. He stressed there had to be an element of revenue return to Herefordshire Council in any proposal. • He reminded members of the Town and Parish Summit to be held on 17th October 2018. • He assured members he would pursue the matter of road improvements to the High Street and Broad Street. 	

18/164	<p>Consultations</p> <p>1. Herefordshire’s Children and Young People’s Plan 2018 - 2023 Herefordshire’s Children and Young People’s Partnership are consulting on a draft plan which will set out its priorities for the next five years. The Town Council was invited to comment. Deadline for feedback is 30th September 2018. Further details available at: https://www.herefordshire.gov.uk/downloads/download/1901/children_and_young_peoples_plan_2018-23_consultation_documents</p> <p>NOTED.</p> <p>2. Permitted development for shale gas exploration Government is seeking views on the principle of granting planning permission for non-hydraulic shale gas exploration development through a permitted development right. This consultation closes at 11:45pm on 25 October 2018. Further details available at: https://www.gov.uk/government/consultations/permitted-development-for-shale-gas-exploration</p> <p>IT WAS RESOLVED that the Town Council submits the view that it does not believe applications for shale gas exploration should be allowed under permitted development regulations but rather such matters should be dealt with by the local planning authority.</p>	
18/165	<p>Reports of Outside Bodies:</p>	
	<p>1) Chamber of Commerce – Cllr. James – Tony Burt had given a presentation about the Speed Festival.</p>	
	<p>2) Bromyard Grammar School Foundation - Cllr Cave No meeting.</p>	
	<p>3) Bromyard Relief in Need - Cllr Cave No meeting.</p>	
	<p>4) Market Towns Forum (MTF) – Cllrs Brunsdon & Churchill. It was queried whether the Town & Parish Council Summit would negate the need for the Market Towns Forum; it was hoped the Summit would complement the MTF, however, as meetings were held increasingly infrequently the TC was asked to seek information about the future of the MTF.</p>	
	<p>5) Public Hall Committee – Cllr. Churchill reported it had been agreed to install an extension to the Public Hall especially with a view to making the building more easily accessible by the disabled; pre-planning advice had been sought. Tuesday evenings were now free for bookings.</p>	
	<p>6) Bromyard Downs Common Association – Cllr. Churchill. Jo Stoddard – new chairman. Meeting held in September at which new initiatives and possible sources of funding were discussed. The stolen Owl had been reported to the Police.</p>	
	<p>7) HALC – Cllr Cave No meeting.</p>	
	<p>8) Festivals Association – Cllr. Helen Pettit did not attend.</p>	
	<p>9) Kempson Players – Cllr Brunsdon Summer Fete had been a success; zip wire to be opened on 25th September.</p>	

18/166	<p>Correspondence</p> <p>1. An invitation to all Bromyard and Winslow Town Councillors had been received from the Leader of Herefordshire Council, Cllr Jonathan Lester, to attend a Parish Council Summit on October 17th in the Shire Hall Hereford. Members are requested to respond to the office by 8th October in order to be registered for the event.</p> <p>Noted</p> <p>2. The HALC conference/AGM is being held on Saturday 17th November 2018 at the Royal National College for the Blind, Hereford. 9.30am to 3pm. Members were asked to contact the office if they wished to book a place.</p> <p>Cllr Cave to attend.</p> <p>3. Hereford and Worcester Fire Authority Report 2018/19 The above report can be found at: https://www.hwfire.org.uk/assets/files/fra-annual-report-2018-19-v.0.12-web.pdf</p> <p>Noted</p>	
18/167	<p>Correspondence (Letters)</p> <p>The Town Clerk reported letters of thanks had been received from:</p> <ul style="list-style-type: none"> • the Lights Brigade for the Town Council Grant and • the Duke and Duchess of Sussex. 	
18/168	<p>Date of Next Meeting</p> <p>The next meeting of the Council is scheduled to be held on Monday 22nd October, 2018.</p>	

The meeting closed at 9.30pm