

# Bromyard & Winslow Burial Committee

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Minutes of a meeting held on Monday 20<sup>th</sup> November 2017  
at 7.30pm in the Council Chamber, Council Offices, Bromyard

*Until the next meeting of the Bromyard & Winslow Burial Committee  
these Minutes have not been ratified*

**Present:** Cllr's Churchill, Clark, Cooper, Nevin and Smith

**Fire Procedure:** Read to the meeting

|   | <b>Action</b> |
|---|---------------|
| <b>17/32 Apologies:</b><br>None received  |               |
| <b>17/33 Declarations of Interest and written requests for dispensation:</b><br>None  |               |
| <b>17/34 Minutes of the meeting held on 31<sup>st</sup> July 2017:</b><br><b>Were accepted as a true record of the meeting</b>  |               |
| <b>17/35 Matters Arising:</b><br><b>The DTC reported</b>  |               |
| <b>17/26</b> Digital Mapping: The records have now been scanned and a DVD has been received. OS mapping is in hand and should be completed by year end.                                     |               |
| <b>17/27</b> Signage: PC Meek is still trying to locate some "No alcohol" signs Other signage has been cleaned  |               |
| <b>17/28</b> Fees and Charges have been increased and publicized in line with members wishes  |               |
| <b>17/29</b> Extension area now cleared, levelled and seeded.   |               |
| Above items were noted.<br>Cllr. Smith asked the Clerk to find out the width of the grass path leading to the extension with a view of possibly using some of the width for future burials. | <b>DTC</b>    |
| <b>17/36 Matters brought forward as per "To Do List":</b><br>Members noted the items listed, the Clerk was asked to   |               |
| a) Obtain alternative quotations for painting the railings along the front of the cemetery  | <b>DTC</b>    |
| b) Ask Mr. Wilks for a price to cut back and sort out the brambles mixed in with the railings   | <b>DTC</b>    |
| c) Find a definitive answer to who owns the strip of land outside the gates and along to the entrance to the Riverside Walk.  | <b>DTC</b>    |

**17/37 Finance:**  
Members accepted the Financial Report as presented.

**17/38 Exclusive Rights of Burial:**  
D 762 Naughton  
The Deed was signed in behalf of the Committee

**17/39 Memorial Applications:**

- 512 Yapp
- 513 Harris
- 514 Platt
- 515 Jeynes
- 516 Jeynes
- 517 Lewis
- 518 James
- 519 Grindrod
- 520 Naughton
- 521 Watkins

The above applications were noted, the DTC confirmed there were no “unusual” requests for memorials or inscriptions

**17/40 Available Spaces:**

|                |                           |
|----------------|---------------------------|
| Cremation Area | More than sufficient      |
| Section B      | 10                        |
| Section D      | new area (ex tap line) 12 |
| Section C      | 1                         |

Other areas will become available as and when the alterations discussed at previous meetings are progressed.

Members noted the report and a brief discussion took place regarding other areas which will become available and add to the stock of available spaces.

**17/41 Budgets:**

Members discussed financial requirements for 2018/19.

**It was resolved** to ask Council for the following;

|                          |          |                |
|--------------------------|----------|----------------|
| Repairs & Renewal Budget | £2000.00 |                |
| Grass Cutting budget     | £5920.00 |                |
| Tree & Hedge Maint.      | £450.00  |                |
| Water Supply             | £300.00  |                |
| Waste Disposal           | £480.00  | TOTAL £9150.00 |

with any excess of income over expenditure to be returned to the Councils general funds.

**DTC**

**17/42 Extension:**

Discussion followed and members decided not to have fencing erected at this time.

- The DTC was asked to find out what the contract between the Funeral Director and the Grave Digger said in relation to excess soil and its disposal. **DTC**
- 17/43 Tree Maintenance Schedule:**  
A yew tree near the front entrance to the cemetery had been identified as needing work.  
**IT WAS RESOLVED** to defer discussion of this item.
- 17/44 Bulbs in Area D:**  
Members approved the ordering and planting of bulbs in Area D of the cemetery at a cost of £120.00  
The DTC was asked to inform Brian Lane that he and/or his contractors must not mow this area in the spring until the bulbs have completely died down **DTC**
- 17/45 Replacement Tree:**  
Members had agreed that a replacement for the beech tree, which was removed to make room for more burials, should be obtained and planted, either in the Broadbridge area or the extension area.  
The DTC had received prices for various sized plants and members discussed these.  
**IT WAS RESOLVED** to defer this matter until the DTC could ascertain if a beech tree would flourish nearer to the River. **DTC**
- 17/46 Ground Surveys:**  
Members discussed the merits of the two systems (Ground Penetrating Radar v Bore Holes) and asked the DTC to confirm with the contractor that GPR would give usable, comprehensive reports to a depth of at least 7-8ft.  
If this is the case  
**IT WAS RESOLVED** to go ahead with a GPR survey **DTC**  
**IT WAS RESOLVED** to ask Council to support the cost of the survey being taken from the Ear Marked Reserves. **DTC**
- 17/47 Proposed Revision of Rules:**  
The DTC had drawn members' attention to Rule 5b which could be construed as discriminatory. Discussion followed  
**IT WAS RESOLVED** to delete Rule 5(b) with immediate effect. **DTC**
- 17/48 Salt Box:**  
The DTC had asked for a salt bin to be installed at the cemetery. Members discussed the item.  
Cllr. Smith had located a cheaper source for such a bin and would forward the link to the website concerned.  
**IT WAS RESOLVED** to purchase two salt bins, one to be sited near the entrance from the Stourport Road and one to be sited near the new cremation area. **DTC**

The meeting closed at 8.45pm