



MINUTES OF A MEETING
OF BROMYARD AND WINSLOW TOWN COUNCIL

held on Monday 17th December 2018 in the Council Chamber, Council Offices, Bromyard at 7:30pm.

***UNTIL NEXT MEETING OF COUNCIL, THESE MINUTES HAVE NOT BEEN RATIFIED*.**

PRESENT: Cllrs Page, Andrews, Brunsdon, Churchill, Clark, Cooper, Dods, Dr Dunne-Thomas, Faulkner, Dr D Ferriday, Franklin, Johnson, Lester, Pettitt, Nevin and Smith.

In attendance: Barbara Stanway (Deputy Town Clerk)
Rose Raine (Admin Asst)

Ward Member: Cllr N Shaw

Police – PC Meek, West Mercia Constabulary

3 Members of the Public

Fire Procedure Read to the meeting

		Action
18/206	Apologies: Cllr Cave, David James, Lester & Pettitt. Karen Mitchell (Town Clerk)	
18/207	Declarations of Interest and written requests for dispensation: Cllr Churchill declared a non-pecuniary interest in item 18/213 3.3 (Recommendation of Finance & Properties Committee minute 18/195)	
18/208	Policing Matters. PC Meek reported on policing matters over the previous 4 weeks. There had been a decrease in anti-social behaviour due to action taken against certain individuals. Warned of the dangers of drunk driving and gave information about the powers of the police and Herefordshire Council's traffic wardens in relation to illegal parking. PC	

	<p>Meek to clarify Herefordshire Council's policy on issuing penalties for parking on double yellow lines.</p> <p>N Shaw to clarify Herefordshire Council's position and liaise with Police on possible joint future action.</p>	NS
18/209	<p>Public Question Time.</p> <p>Helen Coombs informed members of the work of Christians Against Poverty (CAP). She described a course CAP have organised locally in 2019 to help people manage their money. Members were invited to attend a buffet lunch on 16th January 2019.</p>	All
18/210	<p>Chairman's Report: Cllr Page</p> <ul style="list-style-type: none"> • Thanked everyone for their support and kind wishes during his recovery, he special thanks were for the Deputy Mayor and the Mayoress. • He had met with PC J Meek, A Seldon and Inspector I Ashton to discuss policing in Bromyard; though there is some recruitment this is only to replace officers who are retiring and police numbers are not to be increased due to financial restraints. No money is available to increase a police presence. Possibility that Town Council would be able to employ a CSO dedicated to the town at a cost of £30,000+ Further details to follow. Suggested recruitment of Special Constables. • Letter from Colonel Andy Taylor of the rifles – thanks to the town for commemorations in 2018. Drew attention to 75th anniversary of D Day landings. • Letter from Cllr Brian Wilcox , Chairman of Herefordshire Council – reminder of Armed Forces Week 2019. An item to be placed on a forthcoming agenda. 	TC TC
18/211	<p>Town Clerk's Report.</p> <p>Members considered the Town Clerk's report and clarified certain issues.</p> <p>Noted</p>	
18/212	<p>Minutes</p> <p>IT WAS RESOLVED to receive, approve and sign the Minutes of the Meeting of Council held on Monday 26th November 2018 as a true record.</p> <p>The minutes were duly signed by the Chairman</p>	
18/213	<p>Committees and Working Parties</p> <p>1) Traffic Management Working Party</p> <p>1.1 IT WAS RESOLVED To receive and note the Minutes of the meeting held on 15th November 2018.</p> <p>1.2 Members considered recommendations of the working party concerning location of the bus stop from Pump Street to the Bypass and a request for Herefordshire Council to re-criminalize parking enforcement.</p> <p>IT WAS RESOLVED:</p> <p>That the re-location of the bus-stop from Pump Street to the Bypass on the condition that lay-bys and shelters to be referred back to the working group for further consideration. (Min ref. 7. Refers)</p> <p>That the enforcement of parking regulations in Bromyard be subject to clarification by PC Meek and Ward councillor Nigel Shaw. (Min ref.10 refers)</p>	TC TC

	<p>2) Planning & Economic Development Committee</p> <p>IT WAS RESOLVED To receive and note the Minutes of the meeting held on 3rd December 2018.</p> <p>3) Finance & Properties Committee</p> <p>3.1 IT WAS RESOLVED To receive and note the Minutes of the meeting held on 21st November 2018.</p> <p>3.2 IT WAS RESOLVED To receive and note the Minutes of the meeting held on 10th December 2018.</p> <p>3.3 Members considered the following recommendations (Min. Ref 18/195 refers) IT WAS RESOLVED</p> <p>a. That Lanyon Bowdler be instructed to act on the Council’s behalf in respect of the Transfer of land on the south side of Teme Close, Bromyard, to the charity known as Bromyard Recreation Ground (“the Kempson Players”) for no consideration, and, to accept the work program for steps 1-8 at the hourly rate option as set out in the pricing proposal.</p> <p>b. That the voluntary first registration of the unregistered land occupied by the Kempson Players (steps 9-17) be an issue paid for by the Bromyard Recreation Ground Charity.</p>	<p>TC</p> <p>TC</p>
<p>18/214</p>	<p>Ward Councillor Reports:</p> <p>Cllr. Nigel Shaw reported on</p> <ul style="list-style-type: none"> • Herefordshire Council’s performance report; overspend is being reduced gradually. Children’s well being accounts for the greatest part of the overspend. • Debt ‘write-offs’ have been significantly decreased. • Herefordshire Council investing in Home First – a scheme to help people stay in their own homes. • Herefordshire Council getting some funding from government for the Troubled families program. • To date 68 affordable and adaptable dwellings delivered out of a target of 200. • Universal Credit – Herefordshire Council had offered support for claimants but this service to be provided by CAB. • Countrywide site - Herefordshire Council has submitted a sealed bid. • Verges on A44 by pass – query on who is responsible for cutting the Grass. • Unable to provide further information on future of the Museums Service. 	
<p>18/215</p>	<p>Draft Budget.</p> <p>Details of the draft budget considered by the Finance Committee at the meeting held on 12th December were circulated for information.</p> <p>IT WAS RESOLVED to receive the information.</p>	<p>TC</p>
<p>18/216</p>	<p>Public Toilets</p> <p>Cllr Churchill and the Town Clerk had met with a contractor to discuss the toilets and possible ways to bring them back into usage. The contractor had agreed to submit a</p>	

	report and the Town Clerk would update members in January. Members re-iterated the urgency of the matter and the need to press on. Noted.	TC
18/217	Health and Safety Cllr Franklin described a meeting he and the Town Clerk had attended with Ellis Whittam; they had considered risk assessments and had been given advice on current issues. Ellis Whittam accept they are the competent person to give advice. A revised document is to be prepared to be placed before Full Council in February for approval. IT WAS RESOLVED <ul style="list-style-type: none"> • To note the progress report. • To authorise expenditure of £550 for 'Fixed Wire' testing in the Old Vicarage to be scheduled in early January 2019 (fixed wire testing in the Heritage Centre already completed). 	
18/218	75th Anniversary of D-Day and the Battle of Normandy The 6th June 2019 marks the start of the 75 th anniversary of the D-Day Landings. Members considered the role of the Council in marking this occasion. IT WAS RESOLVED that <ul style="list-style-type: none"> • the Chair of the Council together with volunteers from other members should take responsibility to engage with other organizations to keep to a minimum any staff involvement. • the Council to give consideration to allocating financial support. 	TC
18/219	Remembrance Sunday - 10th November 2019 The Council is requested to consider whether it wishes to continue with a morning service for Remembrance Sunday in future years. IT WAS RESOLVED that the service should continue as a morning service and that dignitaries to be informed well in advance.	TC
18/220	Reports of Outside Bodies:	
	1) Chamber of Commerce – Cllr. James N/A	
	2) Bromyard Grammar School Foundation - Cllr Cave N/A	
	3) Bromyard Relief in Need - Cllr Cave N/A	
	4) Market Towns Forum – Cllrs Brunsdon & Churchill N/A	
	5) Public Hall Committee – Cllr. Churchill The PH committee had asked for reassurances from the Speed Festival organisers that the public hall would not be left in the same state as 2017. They were considering raising the hourly charge.	
	6) Bromyard Downs Common Association – Cllr. Churchill The Owl carving which had been stolen was not insured as so would not be replace.	
	7) HALC – Cllr Cave	

	N/A	
	8) Festivals Association – Cllr. Helen Pettit N/A	
	9) Kempson Players – Cllr Brunson The Football Association were offering money to expand facilities for under 18's. It was hoped the Recreation Ground would take advantage.	
18/221	Correspondence A letter received from the Falcon Hotel offering payment to permit the Gala floats to load up in the Rowberry Street Car park. IT WAS RESOLVED to place this as an agenda item on the next meeting of the Finance & Properties Committee	
18/222	Date of Next Meeting 28 th January 2019.	