



**BROMYARD & WINSLOW TOWN COUNCIL**

Council Offices  
The Old Vicarage  
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Mrs Karen Mitchell  
Town Clerk

S19/43 – S19/47

**Dear Councillor**

You are summoned to attend a meeting of the

## Staffing Committee

of the Town Council to be held on

**Monday 23<sup>rd</sup> August, 2019 at 6.45pm**

in The Council Chamber, Council Offices, 1 Rowberry Street,  
Bromyard, Herefordshire, HR7 4DU

Yours sincerely,

Karen Mitchell  
Town Clerk

18<sup>th</sup> August 2019

**A HARD COPY OF THE AGENDA AND ANY ASSOCIATED PAPERWORK WILL BE FOUND IN YOUR PIGEONHOLE. THESE, ALONG WITH THE MINUTES OF THE PREVIOUS MEETING WHICH HAVE ALREADY BEEN CIRCULATED, NEED TO BE BROUGHT TO THE MEETING. NO DUPLICATES WILL BE ISSUED.**

Cllrs Pettitt (Chairman), Brunsdon, Churchill, Cooper, Franklin and Page.

# **AGENDA**

**S19/43 Apologies for absence.**

**S19/44 Declaration of interest and written requests for dispensation**

**S19/45 To approve the minutes of the meeting held on the 8<sup>th</sup> August 2019, as a correct record.**

**S19/46 Confidential Items:**

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act 1960) it is proposed that because of the confidential nature of the business to be transacted the public and the press leave the meeting during consideration of the following employment matters.

**S19/47 Staffing Matters**

**Deputy Town Clerk vacancy** (S19/42 refers)

- 1.1 To consider the recommendations of the 17<sup>th</sup> September 2019 interview panel.
- 1.2 To consider the Terms and Conditions of employment including start date.