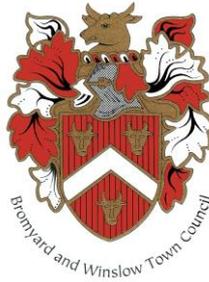


BROMYARD & WINSLOW TOWN COUNCIL



MINUTES
C19/46 – C19/63

Minutes of the Full Council meeting held on
Monday 25th March 2019
at 7.30pm in the Council Chamber, Council Offices, Bromyard.

UNTIL NEXT MEETING OF THE COUNCIL THESE MINUTES HAVE NOT BEEN RATIFIED

PRESENT: Cllrs Page (Chairman), Brunsdon (Vice Chair) Andrews, Cave, Churchill, Clark, Cooper, Dr Dunne-Thomas, Faulkner, Franklin, James, Pettitt, Nevin.

In attendance: Karen Mitchell (Town Clerk)
Rose Raine (Admin Asst)

Ward Members: Cllrs A Seldon and N Shaw
(Cllr Seldon arrived at 8.25pm)
Police – Sgt John Meek & PCSO Jack Davis

6 Members of the Public

Fire Procedure Read to the meeting

		Action
C19/46	Apologies: Cllrs Cave, Dods, Dr D Ferriday, Johnson, Lester and Smith. NB: Cllr Cave arrived at 7.53pm.	
C19/47	Declarations of Interest and written requests for dispensation: None	
C19/48	Guest Speaker Mr Peter Nozworthy gave a short presentation detailing how the Nozstock Music Festival had begun 21 years ago; he pointed out that over the previous 5 years £500,000 had been spent by the festival organizers in Bromyard with an equal amount being spent across the county. A very significant number of local people were employed each year and local residents qualify for a discount on ticket price. Donations were made to national and county charities (eg St Michael's Hospice & Hereford Music Pool) with free tickets being made available for Bromyard Charities. The Mayor thanked Mr Nozworthy for coming to the meeting and for the very kind donation of 2 weekend tickets which would be raffled on 4 th May 2019.	

C19/49	<p>Policing Matters PC Meek introduced the new PCSO, Jack Davis, who had recently completed his training. As a result of concerns regarding antisocial behaviour additional staffing had been allocated with a consequent reduction in incidents. A considerable amount of stolen property had been recovered and returned to the owners. He had issued a considerable number of speeding tickets in the January ‘speed crackdown’, he would supply Cllr Shaw with data on speeding on the A44. PC Meek outlined the emphasis placed on restorative justice whereby young people are made aware of the consequences of bad behaviour and compelled to repair damage and pay compensation rather than face criminal prosecution.</p> <p><i>Cllr Cave joined the meeting at 7.53pm</i></p>	PC Meek
C19/50	<p>Public Question Time Mr Trevor Jones, representing Bromyard Festival of Speed gave a summary of the event and its aims. He emphasised that while the organisers would not bring in outside traders to the detriment of local businesses, he stressed that traders were local to Herefordshire and because of the high attendance expected it was important to ensure sufficient provision to meet demand. Proceeds from the festival had been donated to the Hope Centre, Totally Local, the Youth Club, Air Ambulance and the local Hospice. Details were listed in the accounts published on the website. Concerns were raised regarding charges imposed on local traders trading on-street within the road closure area. It was suggested that the Council be consulted on which local charities might benefit.</p>	
C19/51	<p>Chairman’s Report Community Champion Award – Corporal Cadet Stephen Gow named as the Youth Champion. Deputy Mayor and Mayoress thanked for all of their support. Members were reminded to submit their nomination papers by Tuesday 3rd April 4.00pm.</p>	
C19/52	<p>Town Clerk’s Report The written report was circulated. The issue of Parabolic mirrors was raised – Cllr Shaw pointed out this was a Dept of Transport issue. Ward Cllr Shaw to investigate further. Cllr Seldon arrived at 8.25pm</p>	TC/Cllr Shaw
C19/53	<p>Ward members Reports Cllr N Shaw – explained Section 106 contributions for schools can only be allocated to schools which are fully subscribed, consequently Brockhampton School would receive contributions from the development off the Hereford Road (Old Depot) St Mary’s Catholic School which is not fully subscribed will not receive funding. Cllr A Seldon – drew attention to Herefordshire Council’s forthcoming decision on procurement of school transport contracts, this would have a direct impact on Bromyard’s Community Transport.</p> <p><i>Cllrs Shaw & Seldon left the meeting at 8.30pm</i></p>	
C19/54	<p>Exclusion of members of the public and press IT WAS RESOLVED item C19/63 Staffing Matters be dealt with after the public (including the press) had been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.</p>	

C19/55	<p>The Minutes of the meeting held on IT WAS RESOLVED</p> <ol style="list-style-type: none"> 1. To receive, approve and sign the Minutes of the Meeting of Council held on Monday 25th February 2019 2. To receive, approve and sign the Minutes of the Extraordinary meeting of Council held on Monday 11th March, 2019. <p>The minutes were duly signed by the Chairman.</p>	
C19/56	<p>Committees and Working Parties IT WAS RESOLVED</p> <ol style="list-style-type: none"> 1. Planning & Economic Development Committee To receive and note the Minutes of the meeting held on 4th March, 2019. 2. Staffing Committee To receive and note the Minutes of the meeting held on 7th March, 2019. 3. Finance & Properties Committee To receive and note the Minutes of the meeting held on 11th March 2019. 4. Burial Committee To receive and note the Minutes of the meeting held on 18th March 2019. 	
C19/57	<p>To review delegation arrangements to committees, sub-committees, staff and other local authorities</p> <p>IT WAS RESOLVED to defer consideration of this item until the first full meeting of council following the May 2019 election.</p>	
C19/58	<p>Events</p> <p>At the Full Council meeting held on 28th January 2019, the Council agreed to allocate funds for the following events:</p> <ul style="list-style-type: none"> • 75th Anniversary of D-Day and the Battle of Normandy (6th June 2019) sum allocated £400 (Minute C19/15 refers) • Armed Forces Day, (29th June, 2019) sum allocated £150 (Minutes C19/16 refers) <p>Members were asked to put forward ideas for how the money could be spent prior to the April Full Council meeting.</p> <p>The Chairman advised that he would be meeting with RBL Bromyard branch representatives on 28th March to discuss ideas.</p> <p>D-Day 75</p> <p>The following suggestions were made:</p> <ul style="list-style-type: none"> • The Chairman liaise with Bromyard info to promote event and gather public views through the use of social media • steps be taken to seek out anyone who may have participated in the landings for their view • the Town Twinning Association be consulted • Cadet Gow be approached for an input 	

	<p>Armed Forces Day</p> <p>IT WAS RESOLVED that</p> <ul style="list-style-type: none"> • The event be well publicised to the public • Representatives of the Rifles be invited to join the Civic Party for the flag raising ceremony on 29th June 2019. <p>Members further considered arrangements for the Remembrance Sunday Service on 10th November 2019. The Clerk advised of the difficulty in booking a band for the morning service. It was suggested the Queen Elizabeth High School be approached. Finance Committee to discuss allocation of contract for refreshments.</p> <p>IT WAS RESOLVED that arrangements be put in place for the service at St Peter's Church on the morning of 10th November 2019 following a parade from the Conquest Car Park to the Church and thereafter from there back to Cruxwell Street and the public hall for refreshments.</p>	
C19/59	<p>Annual meeting of the Council 13th May, 2019.</p> <p>Members discussed the format of the Annual Meeting of the Council to be held on 13th May 2019.</p> <p>IT WAS RESOLVED that the meeting be divided into two parts i.e. following the appointment of the Mayor, Deputy Mayor, appointment of Committees and presentation of Past Mayor's badges, the meeting would be adjourned and reconvened a week later to transact the remaining business. The scheduled Planning and Economic Development Committee to be moved to Tuesday 21st May, 2019.</p>	
C19/60	Reports of Outside Bodies:	
	1) Chamber of Commerce – Cllr. James Speaker Julia Evans from Longlands Care Farm spoke – there is to be an open day at Longlands on Easter Monday.	
	2) Bromyard Grammar School Foundation - Cllr Cave No meeting.	
	3) Bromyard Relief in Need - Cllr Cave Meeting held on 20 th Feb – unable to attend.	
	4) Market Towns Forum – Cllrs Brunsdon & Churchill No longer meets.	
	5) Public Hall Committee – Cllr. Churchill No meeting.	
	6) Bromyard Downs Common Association – Cllr. Churchill Cllr Churchill was unable to attend but will circulate the minutes of the last meeting.	
	7) HALC – Cllr Cave No meeting.	“
	8) Festivals Association – Cllr. Helen Pettit No meeting.	
	9) Kempson Players – Cllr Brunsdon AGM held in February, Committee largely re-elected; 14 th April 2019 designated a 'clean up' day, Fashion Show fundraiser at the QE in April. Party in the Park - 17 th August 2019.	

<p>C19/61</p>	<p>Correspondence An email detailing the effects of global warming and asking that the Council consider this matter was submitted. IT WAS RESOLVED this matter be deferred until the first full business meeting of the council following local government elections on 2nd May 2019.</p>	
<p>C19/62</p>	<p>Date of Next Meeting The next meeting of the Council to be held on Monday 29th April, 2019.</p>	
	<p>Part 2 Private and Confidential Pursuant to section 1 (2) of the Public Bodies (admission to Meetings) Act 1960 IT WAS RESOLVED as agreed under C19/54 that because of the confidential nature of the business to be transacted the public and the press leave the meeting during consideration of confidential matters relating to staff.</p>	
<p>C19/63</p>	<p>Staffing Matters</p> <p>Members were circulated with Confidential Information C25.03.19-C19/63. The Town Clerk reported on the legal advice, advice from HMRC and advice from NALC relating to staff pension arrangements.</p> <p>At 9.30pm IT WAS RESOLVED To suspend Standing Order 3w to permit the meeting to extend beyond two hours.</p> <p>Members considered the proposals contained within Confidential Information C25.03.19C19/63.</p> <p>Following discussion, IT WAS RESOLVED:</p> <ul style="list-style-type: none"> i. To convert the accumulated gratuity provision for the Deputy Town Clerk into a pension contribution (as detailed in C25.03.19-C19/63 i). ii. To set up a pension scheme for the Deputy Clerk (as detailed in C25.03.19-C19/63 ii). iii. To receive the Town Clerk’s update on actions previously agreed following receipt of legal advice. (Minute S19/15 and C19/42 refers) <p>IT WAS FURTHER RESOLVED: That the solicitor be instructed to draft a letter to HMRC rather than the Department for Communities and Local Government (DCLG) (C19/42 refers)</p> <p>An amendment to wait until the NALC advice had been received before sending the letter was defeated by 8 votes to 4)</p> <p style="text-align: right;">SEE CONFIDENTIAL FILE NOTE C25.03.19C19/63A</p>	

The meeting closed at 9.40pm