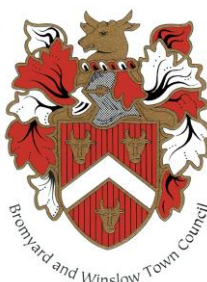


BROMYARD & WINSLOW TOWN COUNCIL



MINUTES
C19/230– 19/247

Minutes of the Full Council meeting held on
Monday 16th December 2019
at 7.00pm in the Council Chamber, Council Offices, Bromyard.

Members Present: Cllrs Page (Chairman), Brunson (Vice Chairman), Andrews, Clark, Cooper, Davies, Dunne-Thomas, Franklin, James, Law, Pettitt and Weaver

Officers Present: Karen Mitchell (Town Clerk)
Julie Crandon (Admin Officer)

In attendance: 1 member of the public
Cllr Alan Seldon

The fire procedure was read to all present

		Action
C19/230	Apologies: Cllrs Martin, Aldridge, Franklin, Weaver and Masters.	
C19/231	Declarations of Interest and written requests for dispensation Cllr Churchill declared a Non-pecuniary interest in item C19/244 as a trustee of the Kempson Players. No written requests for a dispensation had been received. All councillors within the precept area of Bromyard and Winslow completed and signed a dispensation form.	
C19/232	Policing Matters Apologies were received from Alice Bennett.	
C19/233	Public Question Time A local resident questioned the Council's decision to budget for a tourism feasibility study in the next financial year and queried how the expenditure was of tangible benefit to precept payers. The Chairman outlined the background to this study which was a recommendation from the Tourism Working Group, and accepted at the November full Council meeting. The Chairman, and other members explained their reasons for supporting this decision which included bringing more visitors to the town thus enhancing the town's economy and creating employment opportunities.	

		Action
C19/234	<p>Chairman's Report</p> <p>The Chairman gave his verbal report to the meeting.</p> <p>The Chairman referred to there being two casual vacancies on the Council as a result of the resignations of Peter Andrews and Helen Pettitt. A discussion followed on the loss of powers of competency should membership fall below 12 elected Councillors.</p> <p>The notes of the Town Mayor's meeting on 26 November 2019 were noted.</p> <p>The Town Clerk was thanked for keeping council matters up to date during her recent sickness absence.</p>	
C19/235	<p>Town Clerk's Report</p> <p>The Town Clerk reported that there were no urgent matters to report, and will present a written report to the January Full Council meeting.</p>	
C19/236	<p>Ward Members Reports</p> <p>Cllr Seldon reported on activities at county level. The November cabinet meeting had been held in Leominster. Future meetings will take place in Ross, Ledbury and Bromyard. Cllr Seldon will liaise regarding a suitable venue for the Bromyard meeting.</p> <p>Cllr Seldon updated on the Schools Realms Project, which will bring Queen Elizabeth High School and possibly Bredenbury together under the same management scheme. Brockhampton is looking to join a multi academy trust elsewhere.</p>	
C19/237	<p>Exclusion of members of the public and press</p> <p>IT WAS RESOLVED that due to the confidential nature of the business to be transacted the agenda item C19/247 Legal advice would be considered in closed session at the end of the meeting.</p>	
<i>Ward Member Cllr Seldon left the meeting at this point.</i>		
C19/238	<p>Minutes</p> <p>IT WAS RESOLVED to receive and approve the Minutes of the Full Council meeting held on Monday 25 November, 2019 as a correct record. The Minutes were duly signed by the meeting Chairman.</p>	
C19/239	<p>Committees and Working Parties</p> <p>1) Planning & Economic Development Committee</p> <p>The Minutes of the meeting held on Monday 2nd December were received and noted.</p> <p>2) Finance & Properties Committee</p> <p>2.1 The Minutes of the meeting held on Monday 9th December, 2019 were received and noted.</p> <p>2.2 Members considered the following recommendations from the Finance & Properties Committee meeting held on 9th December 2019.</p> <p>a) Ref F19/197 – Community Commissioning</p> <p>To approve, in principle, the installation of a handrail in the underpass subject to approval from the land owner.</p> <p>b) Ref F19/199 – Internet Banking</p> <p>To appoint the Town Clerk as Service Administrator for the Council's bank accounts.</p> <p>c) Ref F19/201 - Cemetery and Memorial Management software</p> <p>To approve the purchase of Cemetery and Memorial Management software and associated costs from RBS Limited.</p>	

		Action
C19/239 Cont'd	IT WAS RESOLVED to approve items a to c.	
C19/240	<p>Committee and Working Party Membership</p> <p>Following the resignations of Cllrs Andrews and Pettitt from the Town Council,</p> <p>IT WAS RESOLVED to appoint the following members:</p> <p>(a) Finance and Properties – Cllr Churchill (b) Burial – Cllr Davies (c) Staffing – Cllr Dunne Thomas (d) Tourism Working Party – Cllrs Clark Churchill and Collins</p>	
C19/241	<p>Draft Budget 2020/21</p> <p>Members considered the formal adoption of the draft Budget for 2020/21 as recommended by the Finance & Properties Committee. Copies having been circulated. The precept increase for the year 2021/21 was calculated as a 0.38% increase on band D properties.</p> <p>Cllr Franklin was thanked for his excellent leadership during the budget setting process.</p> <p>IT WAS RESOLVED to formally adopt the draft budget for 2020/21.</p>	
C19/242	<p>Precept 2020/21</p> <p>IT WAS RESOLVED to formally approve a precept request of £240,815 from Herefordshire Council for 2020/21 as recommended to Council by the Finance & Properties Committee.</p>	
C19/243	<p>Town Flag</p> <p>IT WAS AGREED in principle to consider the possibility of having an official flag for Bromyard and Winslow. Options to be explored and brought to a future Council meeting.</p>	
C19/244	<p>Outside Bodies</p> <p>1. The following reports were received.</p> <p>a) Bromyard and District Chamber of Commerce and Industry - Cllr James b) Bromyard Grammar School Foundation – no report presented c) Bromyard Relief in Need – no meeting had taken place d) Public Hall Committee – circulated by Cllr Churchill via email e) HALC Executive – no meeting had taken place f) Kempson Players – no report presented</p> <p>2. Council Representatives were appointed to serve on the following Outside Bodies:</p> <p>a) Festivals Association (formerly Cllr Pettitt) – Cllr Brunsdon b) Bromyard Downs Common Association (formerly Cllr Clark) – Cllr Franklin c) Bromyard and District Chamber of Commerce and Industry (additional representative requested) – Cllr Collins. It was noted that the next meeting will take place on Wed 5 February at the Falcon Hotel.</p>	
C19/245	<p>Correspondence</p> <p>Members were circulated with information on the following conference: AMBITION FOR HEREFORDSHIRE - BUSINESS AND COMMUNITY CONFERENCE 7 January 2020. 9.30am – 12.30pm Three Counties Hotel, Belmont Road, HEREFORD</p>	

		Action
C19/246	Date of Next Meeting The next meeting of the Bromyard and Winslow Town Council is scheduled to be held on 27th January 2020.	
	<i>As per the resolution made under C19/237 Council moved into private session at 8.17pm.</i>	
C19/247	Legal advice The Chairman reported that together with the Vice Chairman and Town Clerk he had attended a meeting with Lanyon Bowdler. Written advice was awaited; it was agreed to defer further discussion to the Full Council meeting on 27 th January 2020.	

The meeting closed at 8.20pm