



BROMYARD AND WINSLOW TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

held remotely via zoom at 7pm

on **Monday 28th September, 2020**

**MINUTES
C20/83– C20/98**

Members Present: Cllrs S Brunson (Chairman), Dr D Dunne-Thomas (Vice Chairman), G Churchill, F Clark, Lady A Collingwood, J Cooper, C Davies, M Franklin, D James, L Law, J Lester (part), R Page, M Stevens

Officers Present: Karen Mitchell (Town Clerk)
Kym Wild (Deputy Town Clerk)

In attendance: Ward Member Cllr Nigel Shaw
Sarah Eardley, Hope Centre
Sarah Kelly, Hope Centre
4 members of the public

C20/83 Apologies

Apologies were received from Cllr Charlotte Martin.
Apologies were received from Ward Member Alan Seldon

C20/84 Declarations of Interest and written requests for dispensation

The following declarations of interest were made
Cllr Jonathan Lester – Other. C20/86 Hope Centre family member attends childcare facility.
There were no written requests for dispensations.

C20/85 Policing Matters

PC Alice Bennett presented her report.
Inspector James Ashton, Herefordshire Rural Safer Neighbourhood Teams had provided a written report which had previously been circulated to Councillors.
Councillors discussed matters raised within the two reports.

C20/86 Presentation – Hope for Children and Their Families Ltd

The Hope Family Centre's Chief Executive Officer, Sarah Eardley gave a comprehensive presentation to the meeting on the work carried out at the centre and plans for the future.
She advised that funding had been secured to continue the Food programme until March 2021, and to provide additional CAB provision supplementary to that being provided by the Town Council.

Cllrs raised matters raised within the presentation during a question and answer session.

C20/87 Public Question Time

A member of the public, operating a business in the Town Square, asked if the Traffic Wardens could be stopped from coming into Bromyard whilst the temporary Covid-19 emergency measures were in place

Cllr David James also raised his concerns regarding the feedback from other traders about the high visibility of traffic wardens and the loss of parking spaces.

Ward Member Nigel Shaw responded to these concerns and offered to seek information from the Traffic Warden unit about their patrolling frequency.

A member of the public, living at Porthouse, raised concerns about the speed of traffic along this area.

7.42pm Cllr Jonathan Lester left the meeting (presenting at another meeting)

C20/88 Chairman's Report

The Chairman gave her report on Mayoral activities since the last meeting. Bromyard Library (Bromyard Centre). Herefordshire Council is looking for a temporary home for the library, whilst repairs are made to the Centre.

C20/89 Town Clerk's Report

The Town Clerk had previously circulated her report to members.

C20/90 Ward Member's Reports

Cllr N Shaw gave his report on activities at County level, reporting on the rising unemployment in the area and matters related to COVID-19/Lockdown.

Cllr Shaw responded to questions raised regarding traffic management, the stalled housing development at the Old Depot site and the River Lugg catchment area.

C20/91 Full Council Minutes

1. The Minutes of the Full Council Meeting held on Monday 20th July, 2020 were amended to correct a spelling mistake, then confirmed as a correct record.
2. The Minutes of the Extraordinary Full Council Meeting held on Monday 27th July, 2020 were amended to include Cllr Cooper as present, then confirmed as a correct record.
Both sets of Minutes to be signed by the Chairman following the meeting.

C20/92 Committee Minutes and Work Group Reports

1. Minutes of the Planning & Economic Development Committee held on 3rd August 2020
2. Minutes of the Staffing Committee meeting held on 14th September, 2020.

IT WAS RESOLVED to receive the above Minutes.

3. Cllr Lisa Law gave a verbal report from the Environmental Working Group meeting held on 22nd September 2020, which had considered proposals regarding wild flower planting and becoming a Pollinator Town. The working group would revisit the matter in March 2021, and use the intervening time to build up interest in the community.

IT WAS RESOLVED that the verbal report be received.

C20/93 COVID-19 Emergency Walking and Cycling Measures

Following a robust discussion, **IT WAS RESOLVED** to write to Herefordshire Council supporting the introduction of the 20mph limit and the repainting of yellow lines but to strongly request that all removed car parking spaces be re-instated.

C20/94 Remembrance Sunday

The Clerk updated the meeting on proposals for the 2020 Remembrance Sunday in light of COVID-19 restrictions. A virtual meeting would be held shortly with the Royal British Legion (RBL) and St Peter's Church to discuss the possibility of having a virtual Service of Remembrance.

This idea was supported by Members.

C20/95 Consultations

West Mercia Police and Crime Commissioner (PCC) – Town and Parish Councils Survey 2020.

Councillors were requested to send completed surveys directly to the Town Clerk by the 7th October, 2020 in order to allow for the compilation of responses and submission to the PCC.

C20/96 Citizens Advice Herefordshire

Cllr Roger Page gave an update on arrangement for the provision of a Citizens Advice Outreach Service in the Town.

The Clerk confirmed plans for the service to be launched on 27th October, subject to final resource checks. The service would comprise one session per week: one Face to Face session fortnightly and one remote session fortnightly via video link. Initially during Covid restrictions, this would be provided at The Hope Centre. As restrictions are lifted the aim would be to deliver a drop in service in the Town Council offices to replace the remote session.

C20/97 Reports of Outside Bodies:

The following written reports from Councillors who have attended meetings of the following outside bodies were received:

- a) Bromyard and District Chamber of Commerce and Industry – Cllr James verbally reported. The meeting was well attended and a range of subjects were covered. Cllr James advised that businesses he has spoken to on a personal basis are reporting an upswing in local trade.
- b) Bromyard Downs Common Association – Cllr Franklin. No meeting
- c) Bromyard Grammar School Foundation – Cllr Martin. No report
- d) Bromyard Relief in Need – Cllr Clark. No meeting.
- e) Festivals Association – no meeting
- f) HALC Executive – Cllr Churchill. Cllr Churchill has circulated items from last meeting.
- g) Kempson Players – Cllr Page. No meeting
- h) Public Hall Committee – Cllr Churchill. Verbal report on the events that are taking place in the Public Hall.
- i) Market Town Forum. No meeting.

IT WAS RESOLVED that the Clerk be instructed to write to the Market Town Forum to request that a meeting be arranged.

C20/98 Correspondence – For Information Only

Herefordshire Council – Short Breaks Capital Funding Grant
Noted.

The meeting closed at 8:47pm.

CHAIRMAN.....

DATE.....