

BROMYARD & WINSLOW TOWN COUNCIL



MINUTES
F19/164 – F19/176

Finance & Properties Committee

Minutes of a meeting held on

Monday 14th October 2019

at 7.00pm in the Council Chamber, Council Offices, Bromyard.

Present: Cllrs Franklin (Chairman), Brunsdon, Davies, Martin, Page

Observing: Cllr Aldridge

In attendance: Karen Mitchell - Town Clerk & Responsible Finance Officer
Kym Wild - Administration Assistant

All attendees were made aware of the Fire Procedure and Recording of Meetings advices

ACTION

F19/164	Apologies It was noted that Cllrs Andrews and Law had given their apologies.	
F19/165	Declaration of Interest No declarations of interest were made and no written requests for dispensation had been received.	
F19/166	Election of a Vice Chairman to the Finance & Properties Committee IT WAS RESOLVED that Cllr Martin be elected as Vice-Chair.	
F19/167	Exclusion of members of the public and press No items identified.	
F19/168	IT WAS RESOLVED to agree the Minutes of the last meeting held on Monday 9 th September 2019 as a correct record and these were duly signed by the Chairman.	

ACTION

Initials / Signature

	<ul style="list-style-type: none"> • Devolved services • Accessibility improvements • Public realm improvements • Town Mayor's allowance • Health & Safety <p>These items to be considered at the Budget meeting on 23rd October.</p>	
F19/172	<p>VE Day 75 (Fri, 8 May 2020 – Sat, 9 May 2020) Members reviewed the proposals from the VE Day 75 working group. IT WAS RESOLVED to recommend to Full Council that the sum of £4,000 be included in the 2020/21 Budget for the VE Day 75 programme of events (Fri, 8 May 2020 – Sat, 9 May 2020).</p>	TOWN CLERK
F19/173	<p>Annual Health and Condition Inspection of Trees IT WAS RESOLVED to accept the quotation from Adrian Hope Tree Services to carry out this inspection.</p>	TOWN CLERK
F19/174	<p>Risk Assessments The Fire Risk Assessment for the Old Vicarage and Heritage Centre was discussed. IT WAS RESOLVED to receive the Report and that the Town Clerk be instructed to obtain costs in order to implement the recommendations contained within.</p>	TOWN CLERK
F19/175	<p>Herefordshire Public Green Spaces Community Grant Scheme 2019/20 The suggestion put forward by Cllr Weaver in relation to Nunwell Park was discussed. IT WAS RESOLVED that Cllrs Franklin and Weaver should work together to complete the application form to a timescale that would enable the Town Clerk to submit the documentation on 24th October 2019.</p>	MF/AW TOWN CLERK
F19/176	<p>Correspondence The request from Kempson Players Committee for funding towards grass cutting and insurance at the Bromyard Recreation Ground was discussed. IT WAS RESOLVED to recommend to Full Council that the sum of £3,000 be included in the 2020/21 budget to provide a specified grant to Bromyard Recreation Ground (Kempson Players).</p>	TOWN CLERK

The meeting closed at 8.26pm