



# BROMYARD AND WINSLOW TOWN COUNCIL

## MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING

held remotely via zoom at 7pm

on **Monday 11<sup>th</sup> May, 2020**

**MINUTES  
C20/22– C20/41**

Members Present: Cllrs R Page (Chairman), S Brunsdon (Vice-Chairman), F Clark, G Collins, J Cooper, M Franklin, D James, C Martin, L Law and J Lester

Officers Present: Karen Mitchell (Town Clerk)  
Kym Wild (Deputy Town Clerk)

In attendance: Ward Member Cllr Nigel Shaw  
1 member of the public

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### **C20/42 Welcome by the Chairman**

The Chairman welcomed those present to the Extraordinary meeting being the first convened remotely under the *Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020*.

The Chairman asked Councillors to note that he had decided against convening the Annual Parish (Town) meeting in light of the current legislation designed to prevent the spread of Coronavirus/Covid-19. This was duly noted.

### **C20/43 Apologies**

Apologies were received from Cllr Gill Churchill due to ill health.

The Town Clerk advised that Cllrs Davies and Dunne-Thomas were unable to join the meeting due to technical issues.

### **C20/44 Declarations of Interest and written requests for dispensation**

Referring to Agenda Item C20/45, 1, A blanket declaration of 'other' interests was made for all Councillors in respect of positions currently held within the Council.

### **C20/45 Council Business/Meeting Schedule**

In response to the Covid-19 virus, the Government has introduced new legislation which has removed the requirement for annual council meetings to take place and allows council meetings to be held virtually for a temporary period.

Under the new regulations, the annual meeting may be delayed until May 2021 or until such time between now and then as may be determined by the Council.

#### **1. Annual Council Meeting**

Following discussion, **it was RESOLVED** that The Annual Meeting be held as scheduled on the 18<sup>th</sup> May, 2020, via the Zoom platform.

#### **2. Meeting schedule – Council and Committees**

**It was RESOLVED** that until such time as the Government's social distancing measures have been relaxed or removed, all meeting of the Council and its Committees be held by remote means on an 'as and when required' basis and called by the Town Clerk in consultation with the relevant Chair and Vice Chairpersons.

3. Delegation to Officers

- a) **It was RESOLVED** to extend the delegation of Council decisions\* to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus which prevents physical meetings. Such delegations to enable the Council to fulfil its responsibilities to its residents.

*\*in accordance with Standing Orders, Financial Regulations and relevant sections of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.*

In response to a question raised by Cllr Martin the Clerk agreed to look to see if the previously planned floral display baskets for the Town could be erected and planted now that central government were indicating the possible lifting restrictions later in the year, and to arrange for the town to be sprayed for weeds.

- b) **It was RESOLVED** to endorse actions take under delegated authority since the last meeting as follows;

- i. Cancellation of VE Day 75 events 8-10<sup>th</sup> May 2020
- ii. Cancellation of scheduled Council and Committee meetings
- iii. Town Council Offices closed to the public – staff working from home
- iv. Closure of the public toilets
- v. Suspension of parking charges (all car parks)
- vi. The setting up of direct debits for utility services
  - a. Welsh Water,
  - b. West Mercia Energy
  - c. Npower
- vii. Payment of the invoices as listed and circulated to Councillors ahead of the meeting.

The meeting closed at 7.37pm.

CHAIRMAN.....

DATE.....