



BROMYARD & WINSLOW TOWN COUNCIL

FINANCE & PROPERTIES COMMITTEE

Minutes of a meeting held on
Tuesday 19th October 2021 at 7pm
in the Council Chamber, Council Offices,
Rowberry Street, Bromyard.

Minutes
F21/94 – F21/96

Members Present: Franklin (Chairman) Brunsdon, Churchill, Davies, and Law.
Officers Present: Karen Mitchell (Town Clerk)

F21/94 Apologies for absence

LGA 1972 S85 (1)

None. All Members present.

F21/95 Declarations of Interest and written requests for dispensations.

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

Cllr Churchill declared a non-pecuniary interest in item F21/96,i. as a Trustee of the Bromyard Recreation Ground Charity.

Cllr Law declared a disclosable pecuniary interest in item F21/96 Business Rates, as a tenant of The Old Vicarage.

F21/96 Budget 2022/2023

1. Members worked through a first draft of the budget for 2022/23 (v1.0) on a line-by-line basis.
2. Budget requirements from the Planning & Economic Development, Burial and Staffing Committees had been entered against the appropriate budget lines.
3. Referring to income, it was suggested that the Council might wish to consider the possibility of licensing the Council Chamber as a venue for marriage or civil ceremonies as a possible income stream at some point in the future.
4. The following expenditure items were considered:
 - i. Letter from the Bromyard Recreation Ground Charity regarding annual grant funding.

IT WAS RESOLVED that the Full Council be recommended to maintain the annual grant to the Kempson Players Committee at the £3,000 level, and that the secretary be advised that funds for other projects can be applied for during the year from the general grants fund.

- ii. Quotation for floral decorations

IT WAS RESOLVED to recommend to Full Council that the quotation from R Wilks for floral decorations for 2022 be approved in the sum of £6,889.63 plus VAT.

Chair initials.....

Date.....

Cllr Law left the chamber during discussion of business rates

5. Members were advised that following a re-assessment of the offices at The Old Vicarage, Herefordshire Council had issued separate invoices for individual offices dating back to April 2016. Whilst some invoices had not yet been received, it was estimated that the accumulated funds built up for this purpose would be sufficient to cover the outstanding balances against the new accounts.
Going forward, Old Vicarage tenants will be requested to make applications to Herefordshire Council for small business rates relief. The Town Clerk advised that she would query whether any relief is available in respect of the rooms occupied by the Town Council.

Cllr Law re-joined the meeting

6. Members identified the following major projects for inclusion in the 2022/23 budget:
- Resurfacing and re-lining of car parks
 - Refurbishment of the council chamber
7. Additional project ideas were suggested as:
- Installation of a parish lamp at the bottom end of Church Lane
 - Installation of 2 new bush shelters on the by-pass
8. The Chairman advised that the 1st draft of the budget would be placed on the next Full Council agenda for information.
9. The Finance & Properties Committee will further consider the budget prior to final approval by Full Council in December.
10. The Precept request for 2022/23 is to be submitted to Herefordshire Council by 31st December 2021.

There being no further business, the Chairman closed the meeting at 8.52pm.

Chairman.....

Date.....