



BROMYARD & WINSLOW TOWN COUNCIL
Council Offices
The Old Vicarage
1 Rowberry Street
Bromyard, HR7 4DU

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AGENDA
PR22/01 – PR22/12

Monday 6th July 2022

Properties Committee

To: All Members of the Properties Committee

You are summoned to attend a meeting of the Finance & Properties Committee on

Monday 11th July 2022 at 7pm

in the Council Chamber, Council Offices, Rowberry Street, Bromyard.

Yours sincerely,

Mrs Karen Mitchell
Town Clerk

Committee Members: Cllrs Law (Chair), Quantrill (Vice Chair), Dunne-Thomas, Franklin, Robinson, Churchill, Lester.

AGENDA

PR22/01 To receive apologies for absence

LGA 1972 S85 (1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

PR22/02 To receive any Declarations of Interest and written requests for dispensations.

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Bromyard and Winslow Town Council Code of Conduct for Members and by the Localism Act 2011.

Note: Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Requests for dispensations must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

PR22/03 Minutes of the Finance & Properties Committee Meeting held on Monday 9th May 2022.

LGA 1972 Sch 12 para 41(1)

PR22/04 Exclusion of members of the Public and Press

LGA 1972 ss 101, 102

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

PR22/05 Properties & Maintenance Report

To receive the Properties Report – copy attached.

PR22/06 Tree Survey Report

To receive and note the Health & Condition Inspection Report for Trees on Town Council Property and to consider the recommendations and quotations for works contained therein.

PR22/07 CCTV

To consider an additional quotation for the installation of a camera covering the Old Vicarage car park entrance and installation of a rack cabinet to house the DVR.

PR22/08 Building Condition report

To consider commissioning a Schedule of Condition report for Town Council properties. The last report was carried out in May 2017.

PR22/09 Office Decoration

To consider quotations for re-decoration of office 3 on the top floor of the Old Vicarage.

PR22/10 Refurbishment works at The Old Vicarage

To discuss the future refurbishment works required at the Old Vicarage.

PR22/11 Correspondence

To consider a letter received on behalf of the Bromyard People's Project.

PR22/12 Health & Safety

To receive a verbal report from Cllr Law.