



BROMYARD & WINSLOW TOWN COUNCIL

ANNUAL COUNCIL MEETING

Minutes of The Annual Meeting
of Bromyard & Winslow Town Council
held on Monday 23rd May 2022 at 7pm.

Members present: Cllrs S Brunsdon, F Clark, C Davies, Dr D Dunne-Thomas, G Churchill, Lady A Hughes, M Franklin, D James, L Law, J Lester, E Nagy, K Patchett, B Quantrill, C Robinson and M Stevens.

Officers present: Mrs K Mitchell, Town Clerk

In attendance: Cllr N Shaw (Ward Councillor Bromyard East)
17 members of the public and press

The retiring Mayor, Cllr S Brunsdon welcomed everyone to the meeting and read out the Fire Safety procedure.

C22/71 Election of Town Mayor (Chairman of the Council) for 2022/23

LGA 1972 s15 (1&2) and s34 (1&2)

1. **It was RESOLVED** that Cllr Dee Dunne-Thomas be elected as the Town Mayor (Chairman of the Council) for the municipal year 2022/23.
2. Declaration of Acceptance of Office.
Cllr Dunne-Thomas signed the statutory declaration of acceptance of office and addressed the Council with her opening remarks.

Mr Peder Neilsen was confirmed as the Mayor's Officer and Town Crier for the ensuing year.

C22/72 Vote of Thanks for the retiring Town Mayor

Cllr Dunne-Thomas gave a vote of thanks for the retiring Mayor Cllr Brunsdon and presented her with her Past Mayors badge.

C22/73 Election of Deputy Town Mayor (Vice Chairman of the Council) for 2022/23

LGA 1972 s 245 (6) (B)

1. **It was RESOLVED** that Cllr Mark Franklin be elected as the Deputy Town Mayor (Vice Chairman of the Council) for the municipal year 2022/23.
2. Cllr Franklin signed the declaration of acceptance of office.

C22/74 Apologies for absence

LGA 1972 S85 (1)

None. All members present.

C22/75 Declarations of Interest and written requests for dispensations

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

There were none made at this point in the meeting.

Chairman's initials..... Date.....

C22/76 Confirmation of Committees

It was RESOLVED to appoint the following Committees to assist in conducting the business of Council:

1. Planning & Economic Development Committee
2. Finance Committee
3. Properties Committee
4. Burial Committee
5. Traffic Management Committee
6. Staffing Committee

C22/77 Committee Membership

1. Members considered having identical numbers on all Council Committees to reduce the chance of inquorate meetings in the event of members being unable to attend.

It was RESOLVED that all Committees of the Council should each comprise 7 members.

2. Appointment of members to serve on the Council’s Committees:

It was RESOLVED to appoint members to serve on the following Committees:

- i) **Planning and Economic Development**
Cllrs: Churchill, Clark, James, Nagy, Patchett, Robinson, Stevens.
- ii) **Finance**
Cllrs: Brunsdon, Churchill, Davies, Franklin, Law, Nagy, Patchett.
- iii) **Properties**
Cllrs: Churchill, Dunne-Thomas, Franklin, Law, Quantrill, Robinson.
Cllr Lester to serve as a temporary member until such time as newly co-opted/elected members are appointed to the Committee.
- iv) **Burial**
Cllrs: Churchill, Dunne-Thomas, Hughes, Davies, Law, Quantrill
(1 vacancy)
- v) **Traffic Management**
Cllrs: Clark, Davies, Dunne-Thomas, Franklin, James, Quantrill.
(1 vacancy)
- vi) **Staffing**
Cllrs: Churchill, Clark, Davies, Dunne-Thomas, Franklin, Hughes, Law.

C22/78 Election of i) the Chairman, and ii) the Vice Chairman of the appointed Committees

1. Planning & Economic Development

It was RESOLVED that Cllr Churchill be elected as Chairman of the Planning & Economic Development Committee for 2022-23.

It was RESOLVED that Cllr James be elected as Vice-Chairman of the Planning and Economic Development Committee for 2022-23.

Chairman’s initials..... Date.....

2. Finance
It was RESOLVED that Cllr Franklin be elected as Chairman of the Finance Committee for 2022-23.
It was RESOLVED that Cllr Law be elected as Vice-Chairman of the Finance Committee for 2022-23.
3. Properties
It was RESOLVED that Cllr Law be elected as Chairman of the Properties Committee for 2022-23.
It was RESOLVED that Cllr Quantrill be elected as Vice-Chairman of the Finance Committee for 2022-23.
4. Burial
It was RESOLVED that Cllr Hughes be elected as Chairman of the Burial Committee for 2022-23.
It was RESOLVED that Cllr Davies be elected as Vice-Chairman of the Burial Committee for 2022-23.
5. Traffic Management
It was RESOLVED that Cllr Clark be elected as Chairman of the Traffic Management Committee for 2022-23.
It was RESOLVED that Cllr Franklin be elected as Vice-Chairman of the Traffic Management Committee for 2022-23.
6. Staffing
It was RESOLVED that Cllr Davies be elected as Chairman of the Staffing Committee for 2022-23.

C22/79 Insurance cover in respect of all insured risks.

Following a decision by the Town Council's current insurers The Military Mutual, to pull out of the local Council sector, the Town Council's brokers WPS Hallam have completed a full tender exercise and produced a full renewal report for members' consideration. (Full proposal pack to be circulated by email)

It was RESOLVED to accept the quotation from Aviva for an annual policy with a premium of £6,846.40 including Insurance Premium Tax (IPT) and admin fee for the period of cover 26th May 2022 to 25th May 2023.

C22/80 Adjournment of meeting

It was RESOLVED that the meeting be adjourned and reconvened on 30th May 2022 to transact the remainder of the business on the agenda, i.e., items C22/81 to C22/87.

The meeting closed at 7:36pm.

Chairman Date