



## BROMYARD AND WINSLOW TOWN COUNCIL

### BURIAL COMMITTEE

Minutes of an ordinary meeting held on Monday 3<sup>rd</sup> October 2022  
At 2:00pm in the Council Chamber, Council Offices, Rowberry Street, Bromyard

#### MINUTES B22/31 – B22/40

Present: Cllrs. Hughes, Davies, and Quantrill.  
Cllrs. Churchill, and Dunne-Thomas joined the meeting later.

Officers Present: Jennifer Eva, Burials Officer & Deborah Berry, Properties Officer

**B22/31 Apologies for absence** *LGA 1972 S85 (1)*  
Apologies for absence were received from Cllr. Law (illness).

**B22/32 Declaration of interests and written requests for dispensation**  
*Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159*  
None received.

**B22/33 To receive, approve and sign the Minutes of the Extraordinary Meeting held on Wednesday 20th July, 2022.** *LGA 1972 Sch 12 para 41(1)*  
The approval of the Minutes was deferred to the next meeting, as Cllrs. Hughes, Davies, and Quantrill were not present at the meeting.

**B22/34 Exclusion of members of the Public and Press** *LGA 1972 ss 101, 102*  
To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No members of the public or press were present.

**B22/35 Water Supply**  
Members considered quotations from Wye Water Services and MAS Bromyard Ltd. for the supply and installation of new pipework to the taps at the turning circle and near the cremation beds.

**IT WAS RESOLVED** to accept the quotation from Wye Water Services for the installation of a new 25mm water supply at the turning circle and to approve a verbal quotation of £1,500 for an additional tap at the cremation beds subject to confirmation in writing.

*The Properties Officer left the meeting at 2:15pm.*

**B22/36 Cemetery Documentation**

Members received and considered an updated version of the Cemetery Rules and Regulations, which were last reviewed by the council in 2017.

The updated document is comprehensive in detail and is in line with the rules and regulations set out by other similar sized councils.

**IT WAS RESOLVED** to approve the updated document.

*Cllr. Dunne-Thomas joined the meeting at 2:22pm.*

**B22/37 Plot Provision**

Members considered a draft public appeal for additional burial land in or around Bromyard.

**IT WAS RESOLVED** to approve the draft appeal for publication on the council's social media page and website.

**B22/38 Garden of Peace Project**

1. Members noted that the ground contractors will start work towards the end of October. The Chairman and the Burials Officer will meet with them beforehand.
2. Members considered making a recommendation to Full Council to rename the Peace Garden as The Queen Elizabeth II Memorial Garden.

**IT WAS RESOLVED** to rename the Peace Garden as The Queen Elizabeth II Memorial Garden, subject to approval from the relevant body.

**B22/39 Unmarked Graves Memorial Sculpture**

Members acknowledged that planning permission is required for the installation of the sculpture in the Peace Garden. Final design details for the sculpture are required to complete the planning application.

**IT WAS RESOLVED** for the Burials Officer to obtain the required design details from the Blacksmith who is creating the sculpture.

*Cllr. Churchill joined the meeting.*

**B22/40 Correspondence**

None.

The meeting closed at 2:46pm

Chairman ..... Date .....