



**BROMYARD & WINSLOW TOWN COUNCIL**

Council Offices  
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**AGENDA**  
**PR23/01 – PR23/10**

Wednesday 18th January 2023

# Properties Committee

To: All Members of the Properties Committee

You are summoned to attend a meeting of the Properties Committee on

**Monday 23rd January 2023 at 7pm**

in the Council Chamber, Council Offices, Rowberry Street, Bromyard.

Yours sincerely,

Mrs Karen Mitchell  
Town Clerk

Committee Members: Cllrs Law (Chair), Quantrill (Vice Chair), Dunne-Thomas, Franklin, Robinson, Churchill, Lester.

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## AGENDA

**PR23/01 To receive apologies for absence**

*LGA 1972 S85 (1)*

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded

**PR23/02 To receive any Declarations of Interest and written requests for dispensations.**

*Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159*

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Bromyard and Winslow Town Council Code of Conduct for Members and by the Localism Act 2011.

*Note: Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.*

*Requests for dispensations must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.*

**PR23/03 Minutes**

*LGA 1972 Sch 12 para 41(1)*

To confirm as a correct record and sign the Minutes of the Properties Committee meeting held on Monday 14<sup>th</sup> November 2022.

**PR23/04 Exclusion of members of the Public and Press**

*LGA 1972 ss 101, 102*

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**PR23/05 Properties & Maintenance Report**

To receive the Properties Report – copy attached.

**PR23/06 Car Park charges and hire of council facilities**

To review the scale of charges for car parks and hire of council facilities and make recommendations to the Finance Committee.

**PR23/07 Ground Maintenance Contract**

In accordance with condition 6 of the Grounds Maintenance Contract, Members are requested to review and confirm the continuation of the contract period until 31<sup>st</sup> March 2025, with an allowance for inflation.

Contract Period - 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023

1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2025 (conditionally)

Areas included in the contract:

- Bromyard By-pass and associated areas
- Bromyard open spaces
- St. Peter's Churchyard
- Town Green
- Riverside Walk, Broadbridge
- Cemetery

**PR23/08 Terms of Reference**

To review the Terms of Reference for the Properties Committee

**PR23/09 Health & Safety Report**

To receive a verbal report on Health & Safety matters.

**PR23/10 Correspondence**

To consider a request to plant an Oak sapling on the Riverside Walk.