

Memorial Application Form

For details of how we use and process your data and our Privacy Notice, please refer to our website: bromyardandwinslow-tc.gov.uk

Bromyard and Winslow Town Council The Old Vicarage Complex 1 Rowberry Street Bromyard Herefordshire HR7 4DU Email: jennifer.eva@bromyardandwinslow-tc.gov.uk	FOR OFFICE USE ONLY	
	Date received:	
	Permit issued:	
	Permit no:	
	Fees paid:	

**This form must be submitted to the address above, together with the appropriate fees.
 The Exclusive Right of Burial must be purchased before a memorial can be erected on a grave.
 The Council will not accept any liability for damage caused to a memorial**

**All memorials are included in the Council's Safety Testing Programme.
 Maintaining the memorial in a safe condition is the owner's responsibility. If a memorial is found to be unsafe, we will attempt to contact the registered owner. If it is not repaired, then the Council has the right to take appropriate action to make the memorial safe.**

Application Details

Grave No: _____		Deed No: _____	
<input type="checkbox"/>	To erect a new memorial	<input type="checkbox"/>	To erect a new memorial and kerb set
<input type="checkbox"/>	To clean or repair a memorial (off site)	<input type="checkbox"/>	To replace an existing memorial (like for like)
<input type="checkbox"/>	To repair or maintain a memorial (in situ)	<input type="checkbox"/>	To add an additional inscription

Memorial	Proposed Inscription	Design Sketch
_____	_____	<i>Continue on another page if required</i>
_____	_____	
_____	_____	
_____	_____	
_____	_____	

Text colour:	Memorial material & colour:
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Memorial Dimensions (in cm)

Headstone / plaque	Height:	Width:	Depth
Loading:	Dowell size:	Dowell material:	

Stone Mason Details

Name of Stone Mason: _____

We confirm that we have read and agree to abide by the Cemetery Regulations about Memorials. We acknowledge our responsibility to ensure the following requirements are met; all grave numbers are cut into the stonework, all stones and memorials are secured with appropriate stainless-steel anchors, and all arisings are removed from site after installation.

Signed: _____ Dated: _____

Applicants' Details	
<p>I confirm that I am the rightful owner of the exclusive Right of Burial for this plot and that I have read and agree to abide by the Cemetery Regulations about Memorials. I understand that it is my responsibility to maintain the Memorial in good repair and ensure that any change of address is advised to you.</p>	
<p>Signed: _____ Dated: _____</p> <p>(If the Purchaser is deceased the Right of Burial <u>must</u> be transferred to the applicant named on this form. If this is the case, please contact Bromyard and Winslow Town Council to complete a Transfer of Right of Burial Form).</p>	
Applicant's name (<i>in full</i>):	
Applicant's address (<i>in full</i>):	
Relationship to the deceased:	
Owner of the Exclusive Rights	
This form <u>must</u> be signed by all the living holder(s) of the Exclusive Rights of Burial	
Owner 1	
Name:	
Address:	
Signed:	Date:
Owner 2	
Name:	
Address:	
Signed:	Date:
Owner 3	
Name:	
Address:	
Signed:	Date:

No grave surrounds are permitted in the new sections of the Cemetery.
Work cannot begin until the Council issues the memorial permit.