



BROMYARD & WINSLOW TOWN COUNCIL

Council Offices
The Old Vicarage
1 Rowberry Street
Bromyard, HR7 4DU

Telephone (01885) 482825
E-mail: clerk@bromyardandwinslow-tc.gov.uk

AGENDA
PR23/23 – PR23/36

Wednesday 7th June 2023

Properties Committee

To: All Members of the Properties Committee

You are summoned to attend a meeting of the Properties Committee on

Monday 12th June 2023 at 7pm

in the Council Chamber, Council Offices, Rowberry Street, Bromyard.

Yours sincerely,

Mrs Karen Mitchell
Town Clerk

Committee Members: Cllrs Law (Chair), Franklin (Vice Chair), Churchill, Holman, Page, Robinson.

AGENDA

PR23/24 To receive apologies for absence.

LGA 1972 S85 (1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

PR23/25 To receive any Declarations of Interest and written requests for dispensations.

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Bromyard and Winslow Town Council Code of Conduct for Members and by the Localism Act 2011.

Note: Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

Requests for dispensations must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

PR23/26 Minutes

LGA 1972 Sch 12 para 41(1)

To confirm as a correct record and sign the Minutes of the Properties Committee meeting held on Monday 13th March 2023

PR23/27 Exclusion of members of the Public and Press

LGA 1972 ss 101, 102

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

PR23/28 Properties & Maintenance Report

To receive the Properties Report and consider any actions required.

PR23/29 Public Toilets

1. To consider a drainage survey report (if received) on the drains at the public toilets.
2. To receive and note a report from the Properties Officer regarding the Public Toilets and consider actions and delegations required.

PR23/30 Old Vicarage planters

To consider the purchase of new plant pots for the front of The Old Vicarage as the existing pots are beyond repair and for planters along the fence between the car park and the civic garden.
Quotation herewith.

PR23/31 Fire Risk Assessment

1. To consider the condition report for the external fire escapes at the Old Vicarage.
2. To consider quotations for a new fire risk assessment of council buildings.

PR23/32 Trees -Town Green

To consider a request to move one of the Cherry Trees recently planted on the Town Green to another location. Note: It is recommended that if relocated, this takes place at an appropriate time in the growing season.

PR23/33 Electrical Supply to Heritage Centre

To consider and make recommendation to Full Council on a quotation from the National Grid to install a separate electrical supply to The Old Vicarage – currently the Heritage Centre and The Old Vicarage are on the same meter.

PR23/34 Council Chamber refurbishment

To consider obtaining professional advice on the refurbishment project to update the council chamber and look at the best use of the room for future letting purposes.

PR23/35 Tenbury Road Car Park

To consider the parking arrangements for parking on the area of the Tenbury Road car park now owned by The Conquest Theatre Trust.

PR23/36 Correspondence

To note a letter received from a local resident about dog poo bins and the reply from Herefordshire Council and to consider any action.