



BROMYARD & WINSLOW TOWN COUNCIL

STAFFING COMMITTEE

Minutes of a meeting
held on Friday 3rd November, 2023
in The Council Chamber, The Old Vicarage,
1 Rowberry Street, Bromyard, HR7 4DU.

S23/13 - S23/17

Present: Cllrs R Page (Chairman) C Davies (Vice Chairman) Dr D Dunne-Thomas
G Churchill, L Law.

Officer present: K Mitchell, Town Clerk

S23/13 Apologies for absence *LGA 1972 S85 (1)*
Apologies for absence were received from Cllrs Clark and Franklin.

S23/14 Declaration of interests and written requests for dispensation
Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159
None declared.

S23/15 Minutes *LGA 1972 Sch 12 para 41(1)*
It was RESOLVED to confirm the Minutes of the meeting held on 19th
September 2023, as a correct record.

S23/16 Confidential Items:
Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act 1960), **it was RESOLVED** that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following employment matters.

S23/17 Staffing Matters
The Clerk provided an update regarding the recruitment process for the Gardener and Handyperson vacancies.

Following careful consideration, **it was RESOLVED**, that due to a lack of suitably qualified candidates, the positions be re-advertised as follows:

- The roles to be merged into a single position.
- The rate of pay to be £12 per hour; 18 hours per week.
- Deadline for applications - 12 noon, Monday, 27th November.
- The Committee Chairman, Vice-chairman, and Town Clerk to conduct interviews and subsequently present their recommendation to the Staffing Committee for consideration.

There being no further business to transact, the Chairman closed the meeting at 3:05pm.

CHAIRMAN

DATE