



BROMYARD AND WINSLOW TOWN COUNCIL

BURIAL COMMITTEE

Minutes of the meeting held on Monday 26th June 2023
at 11:00am in the Council Chamber, Council Offices,
Rowberry Street, Bromyard

MINUTES B23/16 – B23/22

Present: Cllrs. Davies, Andrews, Churchill, Law, Dunne-Thomas, and Nielsen.

Officers Present: Jennifer Eva, Burials Officer.

B23/16 Apologies for absence
None.

LGA 1972 S85 (1)

B23/17 Declaration of interests and written requests for dispensation

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

None received.

B23/18 Minutes

LGA 1972 Sch 12 para 41(1)

The Minutes of the meeting held on Monday 20th March 2023 were received, approved, and duly signed by the Chairman.

B23/19 Garden of Peace

1. Workhouse Memorial Sculpture

- i. To consider and approve the updated design plans.

Members considered the updated designs from the Blacksmith, which includes changes to the base plate to incorporate a parish map, the removal of the original flag and pennant, and the addition of a fabricated remembrance book.

The sculpture will be fixed in place via a vertical support post, attached to a ground level angle iron framework, and then onto a below ground anchor plate. The overall dimensions are H 2060mm x W 2100mm.

It was RESOLVED to approve the new designs and ground fixing method.

- ii. To consider and approve the design for additional directional signage from the burial site to the sculpture.
Members considered the addition of a fabricated remembrance book, which will be installed near the common grave, directing visitors to view the sculpture in the memorial garden.

It was RESOLVED to approve the installation of a fabricated remembrance book.

- iii. To consider and approve full costings for the construction and installation.

Members considered a revised quote for this project, which includes the manufacturer of the memorial, additional remembrance books and installation costs.

Members considered the Cemetery budget for 2023/24.

It was RESOLVED to approve the quotation at a cost of £7,300. Reserve funds from the Cemetery budget will be used to pay for the full cost of the memorial.

- iv. To note that work to create the sculpture will begin once planning permission has been granted by Herefordshire Council.

With the newly acquired dimensions, the committee will proceed with the application for planning permission for the memorial from Herefordshire Council. The Blacksmith will be informed not to start the manufacture process until confirmation of planning permission has been received.

2. Garden maintenance

- i. To consider options for ongoing garden maintenance.

Members considered possible options for the ongoing maintenance of the garden i.e., volunteer group, grounds contractor or employed gardener.

It was RESOLVED to recommend that the Town Council employs an experienced gardener or contractor for the maintenance of the garden.

- ii. To consider a quotation to weed all beds, remove and replace dead shrubs, cover planting areas with weed suppressing membrane and cover with decorative bark or other suitable material.

It was RESOLVED to defer this item until the next meeting as the quotation was not available in time.

- iii. Signage – to consider wording for a new sign on the entrance from the cemetery to the garden.

- iv. **It was RESOLVED** to defer this item to the next meeting to enable members to come up with appropriate wording for the sign.

The meeting closed at 2:40pm

Chairman Date