



BROMYARD & WINSLOW TOWN COUNCIL

STAFFING COMMITTEE

**Minutes of a meeting
held on Tuesday 27th February 2024
in The Council Chamber, The Old Vicarage,
1 Rowberry Street, Bromyard, HR7 4DU.**

S24/01 - S24/06

Members present: Cllrs Churchill, Clark, Davies, Dr D Dunne-Thomas, Franklin,
Law, Page (Chairman).

Officer present: K Mitchell, Town Clerk

S24/01 Apologies for absence *LGA 1972 S85 (1)*
None; all members present.

S24/02 Declaration of interests and written requests for dispensation
Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159
None declared.

S24/03 Minutes *LGA 1972 Sch 12 para 41(1)*
It was RESOLVED to confirm the Minutes of the Staffing Committee meeting held on the 12th December 2023, as a correct record.

S24/04 Term of Reference
Members reviewed the Terms of Reference for the Staffing Committee.
It was RESOLVED to recommend to Full Council that the Terms of Reference for the Staffing Committee be adopted without change.

S24/05 Confidential Items:
Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act 1960), it is proposed that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following employment matters.

S24/06 Staffing Matters
Town Maintenance Operative vacancy.
The Town Clerk circulated Confidential Information S24/06 containing the proposed Terms and Conditions of employment for the position. The Chairman provided a summary of the Interview Panel's recommendation. After careful consideration and a voting process, **it was RESOLVED** to offer the position to candidate number two on the terms and conditions set out in Confidential Information S24/06.

There being no further business to transact, the Chairman closed the meeting at 2:14pm.

CHAIRMAN DATE