



Bromyard and Winslow Town Council

Invitations for the Mayor

If you would like the Mayor to attend your function, please complete the form below and email it to Jennifer.Eva@bromyardandwinslow-tc.gov.uk

Name of organisation

Function

Date

Start time

Finish time

Address of venue

Postcode

Where is the nearest car park?

Is the Mayor's Consort invited?

Is a speech required?

Will the Mayor be presenting any special awards/ prizes?

Any other special instructions

What refreshments if any will be provided?

Dress code (day/evening/informal)

Chains / Badge and Ribbons / Robes

Details of other VIPS attending

Name of person presiding

Contact name

Address

Tel. no.

Email