



## BROMYARD & WINSLOW TOWN COUNCIL

### PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Minutes of an Ordinary Meeting held on  
Monday 5<sup>th</sup> August, 2024 at 7:00pm in the Council Chamber,  
Council Offices, Bromyard

**Minutes**  
**P24/55 – P24/63**

Members Present: Cllrs P Andrews (Vice Chair), N Brookes, G Churchill, L Holman,  
C Magson, and R Page (Chair).

Officers Present: Jennifer Eva (Committee Officer).

*Prior to the start of the meeting, the Chair welcomed new members to the committee. He expressed his thanks to Cllr Churchill for her work as committee Chair from 2020 to 2024 and to former member, Cllr Law.*

#### **P24/55 Apologies**

*Local Government Act 1972 S85 (1)*

Apologies for absence were received and accepted from Cllrs M Franklin and P Nielsen.

#### **P24/56 Declarations of Interest and written requests for dispensation**

*Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159*

None declared.

#### **P24/57 To receive, confirm as a correct record and sign the Minutes of the meeting held on Monday 1<sup>st</sup> July, 2024**

*LGA 1972 Sch 12 para 41(1)*

**It was RESOLVED** to confirm the Minutes as an accurate record of the meeting.

#### **P24/58 Planning Applications**

To comment on planning applications to be determined by Herefordshire Council.

Members considered the following applications together as they relate to the same property.

1. P241681/F Upper floors, 6 Market Square, Bromyard, HR7 4BP.  
Proposed change of use of upper floors from residential to Class E use.  
Replacement of existing signage with new company branding.  
Type: Planning Permission.
2. P241790 6 Market Square, Bromyard, HR7 4BP  
Proposed works to first floor partition, balcony roof to front elevation and company signage.  
Type: Listed building consent

It was **RESOLVED** to SUPPORT the applications providing that external company signage complies with any relevant advertising consent policies for properties in a Conservation Area.

**P24/59 Planning Decisions**

Members noted the following planning decision recently made by Herefordshire Council.

1. P241546/K Sundown, 16 New Road, Bromyard, HR7 4AJ.

Works to Trees in a Conservation Area.

**HC decision:** Work can proceed      **TC:** Supported with conditions

**P24/60 Neighbourhood Development Plan (NDP)**

Members received an update from Cllr Brookes, following the last Steering Group (NDPSG) meeting held on Wednesday 31<sup>st</sup> July 2024.

- a) NDPSG is focusing on the Aims, Objectives and Policy of an NDP.
  - i. Initial aims – to make Bromyard an even more attractive place to live, work and visit.
  - ii. Initial objectives – for the NDP to meet all aspects of local housing needs, especially for specialised needs i.e. elderly, other abled and low-cost rental housing.
    - Ensure infrastructure is available to support planned developments.
    - Protect and increase employment land, green spaces and the natural environment.
    - Protect and bring back into use heritage assets and community facilities.
    - Improve town centre accessibility.
    - Ensure all those wishing to be laid to rest in Bromyard can do so.
  - iii. Initial policy ideas include;
    - Promote the development of housing for the full range of community needs.
    - Protect B&W green spaces and all outdoor sporting facilities.
    - Protect public car parks in the town centre from change of use.
    - Strengthen the Conservation Area protection.
    - Ensure the town centre is accessible to all.
    - Identify key community assets for protection and support the use of heritage assets and community facilities.
    - Reserve a permanent festival site and additional car parking.
    - Discourage the change of use of employment land to protect the needs of existing employers.
    - Create a design code that enables a unique character, and viable architectural and open spaces guide for B&W.
- b) NDPSG are considering different ways to engage with the local community to raise awareness about why the Town Council is undertaking an NDP and the benefits it will provide. The public will have the opportunity to contribute their thoughts towards the different policies etc.

Cllr Brookes emphasised the importance of the Town Council's ongoing involvement throughout the development of the NDP.

It was **RESOLVED** to include the NDP as a regular agenda item for each ordinary meeting of the Planning and Economic Development Committee, until completion.

**P24/61 Consultation**

The Ministry of Housing, Communities and Local Government - [Proposed reforms to the National Planning Policy Framework \(NPPF\) and other changes to the planning system](#)

Members considered submitting a response to the above open consultation. **Consultation period:** 30<sup>th</sup> July 2024 to 24<sup>th</sup> September 2024 (11:45pm).

It was **RESOLVED** to set up a working group to consider a draft response to the Consultation. The working group will be comprised of Cllrs Churchill, R Page and P Andrews, together with the Chair and Vice-Chair of the Council.

A draft response will be presented to the next Planning and Economic Development Committee on Monday 2<sup>nd</sup> September for consideration.

**P24/62 S106 Portfolio of Works Delivery Update**

Members are invited to attend an online Parish Briefing session, to provide relevant updates on the delivery of S106 obligations, delivery of programmes and timescales. Online Sessions.

It was **RESOLVED** for Cllr Andrews to attend the evening session, on Monday 12<sup>th</sup> August 2024 18:00 – 19:00.

**P24/63 Correspondence**

None received.

There being no further business to transact, the Chairman closed the meeting at 8:25pm.

Signed ..... Date .....