



BROMYARD & WINSLOW TOWN COUNCIL

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Minutes of an Ordinary Meeting held on
Monday 7th October, 2024 at 6:45pm in the Council Chamber,
Council Offices, Bromyard

Minutes
P24/73 – P24/80

Members Present: Cllrs P Andrews (Vice Chair), N Brookes, G Churchill, L Holman, C Magson, and R Page (Chair).

Officers Present: K Mitchell, Town Clerk

Also Present: Chairperson of Bromyard Chamber
1 member of the public

P24/73 Apologies

Local Government Act 1972 S85 (1)

Apologies for absence were received and accepted from Cllrs M Franklin (health), P Nielsen (health) and M Stevens (health).

P24/74 Declarations of Interest and written requests for dispensation

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

None declared.

P24/75 Minutes

LGA 1972 Sch 12 para 41(1)

It was RESOLVED to receive, confirm as a correct record and sign the Minutes of the meeting held on Monday 2nd September 2024.

The Chairman proposed that agenda item P24/79 be moved up in the order of business to give the Chair of the Bromyard Chamber the opportunity to speak. The motion was seconded and approved.

P24/79 Outdoor Market

The current contract for managing the outdoor market expires on 31st January, 2025. The market operates on the first Sunday of each month from March to December.

The Chairman invited the Chairperson of the Bromyard Chamber to speak. She expressed uncertainty regarding the market's direction, highlighted the possibility of changing the market day due to low footfall on the first Sunday of the month, and potential issues with future renovation works at the nearby Hop Pole hotel, which could impact the market's location.

The Committee gave initial thought to the future of the outdoor market and whether it should be continued beyond the current contract.

Discussion included:-

- relocating the market to an area with more space
- the need for financial data to assess market performance

- Initiating an Invitation to Quote (ITQ) to gauge interest in management of the market

Following discussion, **it was RESOLVED**, that Cllr Magson liaise with the Chair of the Bromyard Chamber and provide a report at the November meeting.

P24/76 Planning Applications

To comment on planning applications to be determined by Herefordshire Council.

1. [P241995/J 106 Old Road, Bromyard, HR7 4AT.](#)

Proposed removal of Sycamore tree, 50ft in height. The tree stands 5 meters from property.

Type: Works to trees covered by TPO.

It was **RESOLVED** to support this application.

2. [P242323/L Nunwell Priory, 7 Pump Street, Bromyard HR7 4BX](#)

Proposed re-roofing of the residence, replacing existing roof coverings with natural slates. Additional repair works to be undertaken to the timber roof structure and installation of en-suite to the second floor.

Type: Listed Building Consent

It was **RESOLVED** to support this application, subject to the approval of the Conservation Officer and Listed Building consent.

3. [P242463/PBA 34 & 36 Rowberry Street, Bromyard HR7 4DT](#)

Application to determine if prior approval is required for a proposed change of use from former equine supplies business to one dwellinghouse, including repositioning of the staircase, insulating the external walls and replacing the existing roller shutter with a glazed screen.

Type: (Part 3) Class MA

It was **RESOLVED** to support this application, subject to the approval of the Conservation Officer and Listed Building consent.

P24/78 Neighbourhood Development Plan (NDP)

Cllr Brookes provided a written update on work currently being carried out by the NDP Steering Group (NDPSG), copies having been circulated.

In summary:

- Funding Secured: Grant from MHCLG via Locality for NDP consultancy activities.
- Public Engagement: Launching with leaflets, suggestion boxes, social media posts, and workshops in November.
- Draft Policy: Engagement concludes in November, followed by draft policy formulation.
- Local Plan Coordination: Ongoing discussions with Herefordshire Council about local plan timelines.
- Surveys: Reviewed housing and employment land needs.

- Design Code Development: meeting held with AECOM regarding potential funding to create a Design Code.

It was **RESOLVED** to accept the report, with thanks to Cllr Brookes.

P24/80 Correspondence
None received.

There being no further business to transact, the Chairman closed the meeting at 7:23 pm.

Signed Date

DRAFT