



BROMYARD & WINSLOW TOWN COUNCIL

STAFFING COMMITTEE

**Minutes of a meeting
held on Wednesday 17th April 2024
in The Council Chamber, The Old Vicarage,
1 Rowberry Street, Bromyard, HR7 4DU.**

S24/11 - S24/15

Members present: Cllrs Churchill, Davies, Dr D Dunne-Thomas, Law, Page
(Chairman).

Officer present: K Mitchell, Town Clerk

S24/11 Apologies for absence *LGA 1972 S85 (1)*
Cllr Franklin's apology for absence was received and accepted.

S24/12 Declaration of interests and written requests for dispensation
Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159
Cllr Page declared a Registrable Interest in Item S24/15,1.

S24/13 Minutes
It was RESOLVED to confirm the Minutes of the meeting held on 27th February 2024 as an accurate record.
It was RESOLVED to confirm the Minutes of the meeting held on 11th March as an accurate record with the following correction: The date in the heading should be amended to read "Monday, 11th March, 2024."
LGA 1972 Sch 12 para 41(1)

S24/14 Confidential Items:
Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act 1960), **it was RESOLVED** that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the following employment matters.

Cllr Page, having declared a Registrable Interest at item S24/12, left the chamber during the discussion of agenda item S24/15,1.

In the absence of Cllr Page, the Vice-chair, Cllr Davies, took over as the chair of the meeting.

S24/15 Staffing Matters
Town Maintenance Operative vacancy.
The Town Clerk circulated Confidential Information S24/15,1 containing the Interview Panel's recommendation and proposed Terms and Conditions of employment for the position.

Following discussion, **it was RESOLVED** to approve the recommendation as per Confidential Information S24/15,1 in respect of the Town Maintenance Operative vacancy and agreed that the job offer be issued accordingly.

Initials..... Date.....

Cllr Page, re-joined the meeting and resumed his position as the Chairman.

- 2. Completion of the Gardener/Handyperson's 13 week probationary period.

It was RESOLVED that following the successful completion of the Gardener/Handyperson's 13 week probationary period, they be confirmed in post.

There being no further business to transact, the Chairman closed the meeting at 2:24pm

CHAIRMAN DATE