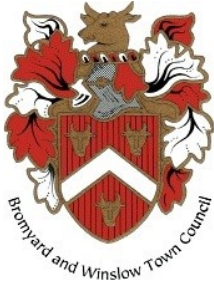


## BROMYARD & WINSLOW TOWN COUNCIL



### PROPERTIES COMMITTEE

**Minutes of a meeting held on  
Monday 11<sup>th</sup> November 2024 at 7 pm**  
in the Council Chamber, Council Offices,  
Rowberry Street, Bromyard.

PR24/37 - PR24/46

Members Present: Cllr Law (*Chairman*), Cllr Franklin (*Vice Chairman*), Cllr Brookes,  
Cllr Dunne-Thomas, Cllr Churchill  
Officers Present: Deborah Berry (Properties Officer)

#### PR24/37 Apologies

*Local Government Act 1972 S85 (1)*

Apologies were received from Cllr Robinson due to being out of the country.

#### PR24/38 Declarations of Interest and written requests for dispensation

*Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159*

No declarations of interest or written requests for dispensation were received.

#### PR24/39 Minutes

*Local Government Act 1972 Sch 12 para 41(1)*

The Minutes of the Properties Committee meeting held on Monday 9<sup>th</sup> September 2024 were confirmed as a correct record and signed by the Chairman.

#### PR24/40 Exclusion of members of the Public and Press

There were no items identified for exclusion in private session.

#### PR24/41 Report from the Properties Officer

The Properties Officer provided an update on recent work and ongoing projects:

- **Car Parks:** New parking meters were installed in Rowberry Street and Tenbury Road car parks on 25 October 2024, bringing updated charges into effect. Parking at Tenbury Road is now free on Sundays. The installation process went smoothly, and staff gathered positive feedback from the public during the rollout.
- **Public Toilets:** Refurbishment of the toilet block is underway following the appointment of a contractor. Work is progressing as planned, with reopening expected early in the new year.
- **Electric Vehicle Chargers:** The EV chargers at Tenbury Road are out of service due to their age. Replacement options are being explored, including securing a reliable power supply to support faster chargers in the future. New residents of the town have contacted the office with their concerns that there are no working electric chargers available. The fast 22kw charger at the Texaco fuel station on the Bromyard by-pass is also not working and has not worked for some time.
- **Health and Safety:** Health and safety checks have been completed, and recommendations from the council's new advisors are being implemented.

**IT WAS RESOLVED** to receive and note the report and to ask the Properties Officer to update the Facebook page with any news on the charger.

**PR24/42 EV Chargers – Tenbury Rd**

An EV charging company has requested a 12-week exclusivity period to investigate procurement of power from the Grid.

**IT WAS RESOLVED** to decline the exclusivity request and continue to explore all available options at this stage.

**PR24/43 Free Car Parking for Christmas Lights Switch On**

Members consider a request from Bromyard Christmas Lights

**IT WAS RESOLVED** to approve the request from the Bromyard Christmas Lights request for free parking on the day of the Christmas Lights switch-on.

**PR24/44 Grass cutting contract**

The committee reviewed tender documents for the grass-cutting contract previously issued for the 2022-2025 contract.

**IT WAS RESOLVED** to proceed to Invitation to Tender using the current specification. The Tender will be advertised in January 2025 with a February closing date.

**PR24/45 Floral decorations**

The current contractor informed the council they are unable to continue managing the floral decorations, including the hanging baskets.

**IT WAS RESOLVED** to issue an Invitation to Quote for summer and winter planting, including the supply of plants, installation, and watering of hanging baskets. The Council will provide the hanging baskets and containers.

**PR24/46 Budget 2025/2026**

The committee reviewed the draft budget, including essential works. A repairs and renewals budget of £53,000 was proposed for 2025/26.

In considering the budget, members requested quotations to be sought urgently for the basement works to be carried out in this financial year.

**IT WAS RESOLVED** to recommend the Properties budget for 2025/26 to the Finance Committee.

CHAIRMAN .....

DATE .....