



BROMYARD & WINSLOW TOWN COUNCIL

Minutes of The Extraordinary Full Council meeting
held on Monday 7th October 2024 at 7:30 pm
in The Council Chamber, The Old Vicarage,
1 Rowberry Street, Bromyard.

MINUTES
C24/110 – C24/113

Members Present: P Andrews, N Brookes, G Churchill, L Holman, L Law,
J Lloyd, C Magson, R Page, C Robinson.

Officers Present: K Mitchell (Town Clerk)

Due to the absence of both the Chairman and Vice Chair, a motion was moved to elect Cllr Page as the Chairperson for the meeting.

The motion was carried, and Councillor Page assumed the role of Chairman for the duration of the meeting.

C24/110 Apologies

LGA 1972 S85 (1)

Apologies were received from Cllrs M Franklin, Chairman (Covid), C Davies (holiday), D Dunne-Thomas (holiday), J Lester (work) P Nielsen (health) and M Stevens (health).

C24/111 Declarations of Interest and written requests for dispensation

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

None declared.

C24/112 Exclusion of members of the Public and Press

The Public Bodies (Admission to meetings) Act 1960 Sec 1 (2)

It was RESOLVED that agenda item C24/113 be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Reason: Consideration of tenders and contractual information.

The meeting moved into private session.

C24/113 Public Toilets

Members considered the evaluation panels' recommendation regarding the six tenders received for upgrading the public toilet facilities in the Tenbury Road car park. (C24/94 & PR24/35 refer)

Members had been circulated with the evaluation panel's detailed findings. Tenders had been assessed using a weighted scoring system as per the criteria provided in the tender pack, which included cost, quality, and contractor experience.

It was proposed to accept the evaluation panels' recommendation.

Initials..... Date

An amendment was moved to include the following text:

“The Clerk to review the standard contractual terms to confirm the guarantee period. If the guarantee is not specified, the Clerk to ensure an addendum is added to the contract to specify a period of guarantee”.

The amendment was carried.

It was RESOLVED that the following recommendation, as amended, be approved and accepted.

That the contract for the refurbishment of the public toilets be awarded to G I Sykes in the sum of £66,767, with the addition of a possible £3,750 if rendering is required to the exterior.

The Clerk to review the standard contractual terms to confirm the guarantee period. If the guarantee is not specified, the Clerk to ensure an addendum is added to the contract to specify a period of guarantee.

Members noted the importance of implementing measures to minimise the risk of vandalism in the new facilities and to ensure the highest standards of cleanliness.

There being no further business to transact, the Chairman closed the meeting at 7:45pm.

CHAIRMAN..... DATE