



## BROMYARD & WINSLOW TOWN COUNCIL

Council Offices  
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Agenda  
C25/18 - C25/28

Thursday 27<sup>th</sup> February 2025

To: All Members

You are summoned to attend an Extraordinary meeting of The Full Council to be held on Tuesday 4<sup>th</sup> March 2025, at 7pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,

Cllr M Franklin  
Chairman

Karen Mitchell  
Town Clerk

Members: M Franklin (Chairman), C Davies (Vice-Chairman),  
P Andrews, N Brookes, Dr D Dunne-Thomas G Churchill, L Holman, L Law,  
J Lester, J Lloyd, C Magson, R Page, C Robinson, M Stevens and J Weighill.

### FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

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## Agenda

### **C25/18 Apologies**

*LGA 1972 S85 (1)*

To receive and approve any apologies for absence.

*Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.*

### **C25/19 Declarations of Interest and written requests for dispensation**

*Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159*

Members are invited to declare disclosable pecuniary interests (DPI) and other interests in items on the agenda as required by the Bromyard and Winslow Town Council Code of Conduct for Members and by the Localism Act 2011.

**C25/20 Exclusion of members of the Public and Press***The Public Bodies (Admission to meetings) Act 1960 Sec 1 (2)*

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**C25/21 Grant Applications**

To consider the following grant applications from The Bromyard Recreation Ground charity:

1. VE Day Celebration – Saturday 3<sup>rd</sup> May 2025  
Amount Requested: £1,000
2. Party in the Park event on 4<sup>th</sup> May 2025.  
Amount requested: £1,000.

**C25/22 Events**

1. VE/VJ Day 80

2025 will mark the anniversary of two significant events that ended the Second World War.

- Victory in Europe (VE) Day on 8<sup>th</sup> May 1945
- Victory over Japan (VJ) Day on 15<sup>th</sup> August 1945.

Members may wish to consider ways in which to mark these significant anniversaries in Bromyard.

2. Baton of Hope – 2<sup>nd</sup> October 2025

Herefordshire Council has successfully bid to host the [Baton of Hope](#) 2025 in Herefordshire.

The Baton of Hope aims to promote good mental health, raise awareness of support services and help prevent suicide.

Herefordshire Council seeks to involve as many individuals and communities across the county as possible and hopes that the Parish of Bromyard and Winslow will be interested in participating in this initiative.

**C25/23 Verge Cutting 2025**

The Town Council is invited to submit feedback on options for Herefordshire Council's Verge Cutting Programme for 2025.

The first cut is set to take place at the end of May, and a second cut around the end of August.

Options to consider:

- Decide between one or two cuts.
- Identify any specific roads not to be cut during the first round.

Closing date for comments is 18<sup>th</sup> April 2025.

**C25/24 Citizens Advice Herefordshire (Part of Worcester CAB & WHABAC)**

To receive a Report on the Bromyard Outreach Service for Quarter 3 – 2024/25 (October to December 2024) Supporting papers circulated by email only.

**C25/25 Casual Vacancy**

To note that, following the last day to request an election for the casual vacancy that arose due to the death of Peder Nielsen, no such request was received. As a result, the Council may now to co-opt a member to fill the vacant seat.

**C25/26 Correspondence**

To receive an advice note from the Monitoring Officer regarding Civility and Respect in Public Office and to consider what action the Council wishes to take.

**C25/27 Public Toilets**

To consider a quotation from G I Sykes for additional works to complete the refurbishment of the public toilets:

- Replacement of gutters fascias and soffits
- Installation of surface drainage to front elevation
- Installation of signage on external doors
- Installation of frost fighter radiant heaters to ensure the temperatures in the toilets remain above 5°C.

*In view of the confidential nature of the following agenda item (contracts/tenders) it is anticipated that the following item will be considered in private session:*

**C25/28 Tenders**

To consider tenders received for:

- Public Toilet Cleaning
- Floral Decorations

Closing date for receipt of tenders: 12 noon, Monday 3<sup>rd</sup> March, 2025.