



BROMYARD & WINSLOW TOWN COUNCIL

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Minutes of an Ordinary Meeting held on
Monday 6th January 2025 at 7:00 pm in the Council Chamber,
Council Offices, Bromyard

Minutes
P25/01 – P25/08

Members Present: P Andrews, N Brookes, G Churchill, M Franklin, L Holman, J Lloyd
and R Page (Chair).

Officers Present: J Eva, Development Officer.

Also Present: 1 member of the public.

P25/01 Apologies

Local Government Act 1972 S85 (1)

Apologies for absence were received and accepted from Cllr C Magson (illness).

P25/02 Declarations of Interest and written requests for dispensation

Local Authorities (Model Code of Conduct) Order 2007 SI No. 1159

None declared.

P25/03 Minutes

LGA 1972 Sch 12 para 41(1)

It was RESOLVED to receive, confirm as a correct record and sign the Minutes of the meeting held on Monday 2nd December 2024.

P25/04 Neighbourhood Development Plan (NDP)

Cllr Brookes provided the following update on the draft Design Code (DC), as prepared by AECOM. The draft DC and accompanying maps were circulated to members prior to the meeting.

- AECOM has divided Bromyard and Winslow into six distinct areas to be covered by the DC. Each area will require separate consideration in time.
- The DC will be a formal component of the NDP. It will provide guidelines for the appearance, layout, and integration of developments within the local area and is a valuable element of the NDP.

Cllr Brookes invited questions and feedback from the committee in relation to the draft DC and maps.

- **Cllr Churchill:** Regarding DC area 4 (River Froome corridor), suggested extending the area beyond the rugby club, noting that this section is prone to flooding from the river.
- **Cllr Page:** Highlighted a correction needed in DC area 3. The reserved housing figure for Ashfield Way, within the "New Development Arc," requires amendment.

Cllr Brookes thanked members for their contribution and confirmed that she will feedback their comments to AECOM and the working group at the next steering group meeting, on 29th January, 2025.

P25/05 Planning Applications

Members considered the following planning applications, which are to be determined by Herefordshire Council.

1. P242836/FH 3 Kempson View, Bromyard, HR7 4FN

Proposed free standing metal shed on one parking space on driveway.

Type: Full Householder.

It was RESOLVED to support this application.

2. P203829/F Site At Old Grammar School, Church Street, Bromyard, HR7 4DP

Proposed conversion of former office building into 3 new dwellings.

Type: Planning Permission.

It was RESOLVED to support this application.

P25/06 Outdoor Market

1. In the absence of Cllr Magson, the Chairman provided members with the following update from the Outdoor Market evaluation panel.

On Thursday, 19th December 2024, Cllrs Page, Magson, and Andrews met to evaluate the sole application received for the Outdoor Market Manager role. After reviewing the application and considering the lack of other applicants, the panel concluded that the market is not financially viable without a subsidy.

2. Members considered the following recommendations from the evaluation panel.
 - a. The committee should consider providing a subsidy for the market, within the limits of the 2025/26 'Outdoor Market' budget heading.
 - b. The position should be re-advertised, making it clear that a subsidy will be available to the successful applicant, who will be responsible for covering all operational costs of the market, apart from the gazebos, which are owned and provided by the Town Council.
 - c. A one-year contract, starting in March 2025, should be offered, with a review during the year to inform recommendations for the 2026/27 period.

It was RESOLVED to approve the applications, as listed above.

P25/07 National Planning Policy Framework (NPPF)

1. The NPPF underwent significant revisions in December 2024, introducing several key changes aimed at addressing housing shortages and streamlining planning processes in England which effect planning decisions and consultation responses.

Members noted the changes made to the NPPF. They recognised that, like the Local Planning Authority (LPA), this committee, as a consultee, must take account of the NPPF when providing comments on future planning applications. The Chairman noted that it will be for Full Council to consider the implications of the recent changes on the development of the NDP.

Cllr Brookes confirmed that NDPs continue to be regarded as highly significant, particularly in influencing planning decisions when they are less than five years old. However, the future of the current Local Plan (LP) is now in doubt, as it does not meet the housing targets required under the updated NPPF. As a result, NDPs will need to satisfy basic conditions and align with an unadopted LP when progressing with a new or reviewed plan.

Despite these challenges, the planned work for the development of the NDP to the end of March should not be affected. From then, the NDPSPG, with support from Consultants, will focus on drafting all policies.

Other strategies and initiatives required, outside of the NDPs remit, should be identified to secure the Town Council’s support. These relate to economic and social development. The Chairman reminded members that any matters outside the remit of the NDP, as mentioned above, can be addressed by this committee.

The NDPSPG continues to progress their work to ensure Bromyard is an even better place to live, work, and visit.

- 2. Members noted that the NPPF can be viewed and downloaded from the Government website at the following link [National Planning Policy Framework - GOV.UK](https://www.gov.uk/government/policies/national-planning-policy-framework)

P25/08 Correspondence

Members noted the following correspondence received.

- 1. Corrected Appeal Decision and Covering Letter: 19011 Land at Flaggoners Green, Bromyard, HR7 4QR.
- 2. NPPF Briefing Note from Herefordshire Council to Clerks and Parish Councils.

There being no further business to transact, the Chair closed the meeting at 8:06 pm.

Signed Date